

CONTACT

- 09392645053
- Ga-as, Baybay City, Leyte

SKILLS

- · Problem Solving
- Computer Literacy
- Teamwork
- Time Management
- Leadership
- **Effective Communication**
- Critical Thinking
- Adaptibility

LANGUAGES

- English (Fluent)
- Tagalog (Fluent)
- · Cebuano (Fluent)

REFERENCE

JUNE PIERCE ORACION

BS IN AGRICULTURE GRADUATE



PROFILE

My background is largely on agriculture while still being technically proficient when designated to white-collar jobs. I am efficient in using new technology and is computer savvy. I am versatile and enthusiastic when it comes to work and can work under pressure. My goal is to explore any profession and unlock all my full potential.



WORK EXPERIENCE

Visayas State University - Registrar's Office JULY TO AUGUST, 2024 Admin Aide

- · Assist in student's application during enrolment period
- · Management of student records
- · Assist in preparation of graduation rites

VSU - Department of Soil Science

March to April, 2024

Clerk

- · Management of documents and records
- · Assist in events in the department

Visayas State University - Registrar's Office Jan to February, 2024 Student Assistant

- · Encoder during enrolment period
- · Assist in management of student's records

Oracion Farm Field Worker

May to October, 2020

- Management and labor in the farm
- · Assist in hollowblocks making
- · Assist in transportation of needed materials and equipment



EDUCATION

Bachelor of Science in Agriculture 2014 - 2024 Graduated Visayas State Univeristy - Baybay

Secondary 2025 - 2029

Franciscan College of the Immaculate Conception

Primary 2004-2010 Class Salutatorian Gaas Elementary School

SEMINARS AND TRAININGS ATTENDED:

On-The-Job Trainee (OJT) at DA RFO VIII - Regional Soils Laboratory Driving - NCII Recent Trends in Soil Research Fundamentals of Cattle Feeding