

25 JULY 2023

ULDERICO B. ALVIOLA

Head

University Integrated Media Center

Visayas State University

Dear DR. ALVIOLA,

Greetings!

I am Jeanie Rose S. Deluza, a graduate with the degree of Master of Science in Development Communication, minor in Agricultural Extension at Visayas State University. I am writing to express my intent and to apply as an Information Office for UIMC. My work experience so far revolved within communications and media production, and instruction, research and extension.

I am very much confident that I am fit for the role and is much capable of delivering what is expected from me. With this, I am eager to hone the best of my capacity if given the chance to work again for the university, specifically, at UIMC.

As a development communicator and a product of VSU, I am passionate and dedicated, flexible, and always open to improvement. If given a chance, rest assured that I'll bring with me what I have learned so far from my academic and work experiences.

With my background in development communication, teaching, media production, research, and extension, I offer my academic credentials, skill sets, and the right attitude towards work. I've attached my resume for your consideration and I look forward to getting a positive response from you soon.

Respectfully,



JEANIE ROSE S. DELUZA

jeanie.deluza@vsu.edu.ph

09283496546