

June 07, 2023

MARIA VANESSA E. GABUNDA

Department Head

Department of Liberal Arts and Behavioral Sciences

Visayas State University

Visca, Baybay City, Leyte

Dear Madam:

This is to forward my application for Instructor 1 in your school. I am pleased and interested to impart my knowledge that I have gained in order to enhance the student's efficiency and capability.


I am a graduate of Bachelor of Arts in Philosophy at San Carlos Seminary College, Cebu City and completed my Master in Public Administration at Southern Leyte State University. I have completed all academic requirements in Doctor of Philosophy, major in public administration and Governance at University of the Visayas, Cebu City. And I have passed the Licensure Examination for teachers last October 2022.

With that, I am confident enough that I could contribute to the best of my ability to the University vision of providing excellent quality students and graduates.

Attached herewith are my pertinent documents for your perusal and evaluation

Thank you for your time and consideration.

Sincerely Yours,



Jason Sacro Laure
Applicant