



MICHAEL ANTHONY C. MANZANILLO

CONTACT

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🏠 J.P. Laurel Street,
Poblacion Zone 4,
Baybay City Leyte, 6521

LANGUAGES

Tagalog, English, Cebuano

EDUCATION

BACHELOR OF FINE ARTS
AND DESIGN: PAINTING

University of Santo Tomas
June 2019

Honors; cum laude

CHARACTER REFERENCES

LOUELLA CHAN - AMPAC

Financial Management Director
Visayas State University
louella.ampac@vsu.edu.ph

MARIA THERESA B. GALLARDO

MA, RGCGuidance Counselor
University of Santo Tomas
mbgallardo@ust.edu.ph

CAREER OBJECTIVE

A passionate, dedicated, and hardworking individual who is looking to apply as an Administrative Aide III. I am an optimistic person seeking to find a job wherein I can use my skills to help the collective. Enthusiastic in working individually or in groups, I hope to be a part of a company that can help me broaden my horizons.

CORE QUALIFICATIONS

- > Fluent in English and Filipino
- > Proficiency in handling workload
- > Competent in using Microsoft, Google, and Adobe Softwares
- > Works with initiative
- > Flexible with work and colleagues
- > Communicative
- > Avid Learner
- > Adaptable
- > Tech Savvy

EXPERIENCES

Leadership Training Seminar (2017)

One with Nature-Community Development (2017)

Nazarene Catholic School Impressionism Art Demo/Workshop (2018)

Advance to Creativity: An Art Talk with Ms. Aissa Domingo (2017)

Team Frontier Networking Seminars (2019-2020)

Usana Product Training (2019-2020)

Freelance and Client-Based Graphics Design and Artist (2019-2022)

AWARDS AND ACHIEVEMENTS

Dean's Lister (6 out of 8 semesters enrolled in college)

CFAD Himig's P.R.O. (A.Y. 2017-2018)

Polymath Art Society's Documentations Head (A.Y. 2017-2018)

Polymath Art Society's P.R.O. (A.Y. 2018-2019)

Civil Service Eligible