

June 21. 2022

**THE COLLEGE PRESIDENT**

Visayas State University  
Baybay City, Leyte

Dear Sir/Ma'am:

I am a Master in Information Technology graduate of the Cebu Institute of Technology – University and currently have units in the Doctor of Information Technology program at the same university and with several years of experience bot in the academe and industry.

I am writing to apply for an Assistant Professor. I have developed written and oral communication skills that can be very useful in carrying out the duties of the above-mentioned position.

On top of these competencies, I adhere to a work ethic and can effectively interact with people across all levels of the organization structures. I believe that I can be an asset to your organization.

I have included all the necessary documents with this cover letter. It shows all my overall expertise and experience in the field. I would welcome the opportunity to discuss my suitability for the position and comply with your other requirements. I can be reached either thru my mobile number at 0932 329 8787 or by email address at gibetirrol123@gmail.com.

I look forward to hearing from you soon. Thank you very much and God Bless

Best regards,



Gibe S. Tirol  
Applicant