

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	INDAC		
FIRST NAME	JAPETH	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ALMACIN		
3. DATE OF BIRTH (mm/dd/yyyy)	June 05, 2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A Purok 5 House/Block/Lot No. Street N/A Tahud Subdivision/Village Barangay Inopacan Leyte City/Municipality Province
7. HEIGHT (m)	1.737	ZIP CODE	6522
8. WEIGHT (kg)	70	18. PERMANENT ADDRESS	N/A Purok 5 House/Block/Lot No. Street N/A Tahud Subdivision/Village Barangay Inopacan Leyte City/Municipality Province
9. BLOOD TYPE	N/A	ZIP CODE	6522
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121318534633	20. MOBILE NO.	09917758434
12. PHILHEALTH NO.	132505297133	21. E-MAIL ADDRESS (if any)	japethindac8@gmail.com
13. SSS NO.	3525171848		
14. TIN NO.	758170843		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

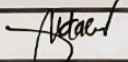
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	INDAC			
FIRST NAME	NICANOR	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	CORPEZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALMACIN			
FIRST NAME	ARLINDA			
MIDDLE NAME	UGSANG			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TAHUD ELEMENTARY SCHOOL	ELEMENTARY	2006	2012	GRADUATED	2012	WITH HONOR
SECONDARY	TAHUD NATIONAL HIGH SCHOOL	HIGH SCHOOL	2012	2016	GRADUATED	2016	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION MAJOR IN MATHEMATICS	2018	2022	GRADUATED	2022	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Feb. 25, 2025
-----------	---	------	---------------

IV. CIVIL SERVICE ELIGIBILITY

27	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSED PROFESSIONAL TEACHER	83.8	03/19/2023	TACLOBAN CITY	2119985	5/6/2026
			NOTHING FOLLOWS			

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>[Signature]</i>	DATE	Feb. 25, 2025
-----------	--------------------	------	---------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
BRIGADA PAGBASA VOLUNTEER at TAHUD NATIONAL HIGH SCHOOL	1/8/2022	08/26/2022	160 hours	TEACHER
BRIGADA NUMERO VOLUNTEER at TAHUD NATIONAL HIGH SCHOOL	1/8/2022	08/26/2022	160 hours	TEACHER
NOTHING FOLLOWS				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
LEARNING ACTION CELL: COMPUTER LITERACY	8/4/2022	8/4/2022	4 HOURS	TECHNICAL	BAYBAY NATIONAL HIGH SCHOOL
ACING THE LICENSURE EXAMINATION FOR TEACHER (LET) @ THE LENS OF PAFTE AND LET ACHIEVERS	03/26/2022	03/26/2022	4 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS EDUCATORS
"TEACHING IN THE NEW NORMAL" OF THE FIELD STUDY 1 AND 2 COURSE OF THE COLLEGE OF EDUCATION, VSU, BAYBAY CITY, LEYTE	09/24/2021	09/24/2021	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
"ASSESSMENT STRATEGIES IN FLEXIBLE LEARNING" OF THE FIELD STUDY 1 AND 2 COURSES OF THE COLLEGE OF EDUCATION, VSU, BAYBAY CITY, LEYTE	10/14/2021	10/14/2021	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
"INSTRUCTIONAL RESOURCES IN REMOTE LEARNING" DURING THE WEBINAR SERIES OF THE FIELD STUDY 1 AND 2 COURSES OF THE COLLEGE OF EDUCATION, VSU, BAYBAY CITY, LEYTE	11/19/2021	11/19/2021	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY
ARTIFICIAL INTELLIGENCE: A POST-PANDEMIC EDUCATION IN THE DIGITAL WORLD	3/5/2023	05/03/2023	4 HOURS	TECHNICAL	DR. CARL E. BALITA REVIEW CENTER
BASIC COMPUTER LITERACY	3/1/2025	01/14/2025	80 HOURS	TECHNICAL	ELTECH LEARNING HUB

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMMUNICATION	N/A	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS
MENTORING		***NOTHING FOLLOWS***
TIME ORIENTED		
MULTI-TASKING		
COMPUTER LITERATE		
LEADERSHIP		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Feb. 25, 2025
-----------	---	------	---------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☒ YES ☐ NO

If YES, give details: Proper resignation as a call center agent.

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following

a. Are you a member of any indigenous group? ☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent? ☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
John Nimar Baral, LPT	BAYBAY CITY, LEYTE	09513705428
ROSELLE I. ESCOLTURA, LPT	INOPACAN, LEYTE	09125694223



JAPEFA A. INDAC

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PROFESSIONAL IDENTIFICATION CARD

ID/License/Passport No.: 2119985

Date/Place of Issuance: 10/25/2023 - LUCKY CHINATOWN

Japefa A. Indac

Signature (Sign inside the box)

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this February 24, 2025, affiant exhibiting his/her validly issued government ID as indicated above.

HON. ROGELIO D. PUA, JR.
Mayor

Person Administering Oath