

ANTONIO P. ABAMO

Director

Office of the Director for Extension

Visayas State University

Visca, Baybay City, Leyte

Dear Sir,

I wish to submit my application for the Science Aide position which I understand is vacant from VSU HRIS. The job posting caught my interest as the skills and abilities you put as qualifications comprehend my competencies. I finished college in June 2018 at Visayas State University and passed the Licensure Examination in Agriculture in November 2019.

I currently work as an Administrative Aide III (Clerk) in the Office of the University Registrar of the Visayas State University-Main Campus. I believe that this position will utilize my skills in an effective way.

Attached is my Personal Data Sheet for your reference.

Thank you for your time and consideration.

Sincerely,



JOAN R. PATONONA