

**July 18, 2021**

**Dr. ELIZABETH S. QUEVEDO**  
**Department Head**  
**Department of Pure and Applied Chemistry**  
**Visayas State University**  
**Visca, Baybay City, Leyte**

Dear Mrs. Quevedo,


Good day! I would like to apply as part-time instructor at the Department of Pure and Applied Chemistry as recently posted on the Visayas State University official website. As requested enclosed herewith is my resume.

I am Jovanie L. Olasiman, a graduate of BS in Chemistry and a former RA 7687 DOST-SEI Scholar from the Visayas State University. I graduated with my Bachelor's degree last June 2019. My coursework and research have covered a wide variety of sub-disciplines of chemistry. I have an experience on teaching as a part-time instructor in your institution for two semesters. Thus, I can say this could be an advantage for me as an instructor, if hired.

Also, I believe your institution could give me the best place to grow. Likewise, I will exert my best efforts to meet your expectations if I will be hired in your good office. I believe that with the proper trainings and seminars, which I would love to undergo, this could be an opportunity to improve my skills and qualifications so I can work to the highest standards possible in my role.

You can contact me via email [jovanieolasiman98@yahoo.com](mailto:jovanieolasiman98@yahoo.com) or my contact number, +63 939 646 8881. Thank you for your time and consideration. More power and God bless.

Sincerely,

  
**Jovanie L. Olasiman**