

October 24, 2025

The Non-Academic Personnel Board
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am/Sir:

I am writing to express my interest in the **Farm Worker II** position at **VSU Laboratory High School**, as advertised. With my background in agriculture and hands-on experience in farm operations, I am confident that I can contribute effectively to your team.

I would appreciate the opportunity to discuss how my qualifications align with your needs. I am available for an interview at your convenience and can be reached at 099073107917.

Thank you for considering my application. I look forward to the possibility of joining your team and contributing to the success of your farm operations.

Sincerely,

CIRILO G. ALIPAR, JR.