

Feb.9,2023

Edgardo E. Tulin
VSU President
Visayas State University

Thru: Engr. JOHN ALLAN A. GULLES
Head
Instrumentation & Lab. Facilities Maintenance Unit
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

I have seen in your advertisement that there is hiring for the position Administrative Aide VI. It is in this regard that I would like to express my interest to apply. I am John Wilfred G. Gonzaga, 34 years of age, a resident of Brgy. Patag Baybay City Leyte. I am currently connected at the college of nursing as a Lab Aide/utility worker. I have been in college for almost 1 year now. I was connected to the VSU Hostel for 7 years as a Room Attendant.

Attached herewith is my resume for my personal background. Should there be a need for me to come for an interview, I am willing to come at your most convenient time.

Respectfully yours,

John Wilfred G. Gonzaga