

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Espiso		
FIRST NAME	Justin	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Santos		
3. DATE OF BIRTH (mm/dd/yyyy)	05/15/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hibucawan Jaro, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. _____ Street _____ Mag-Aso _____ Subdivision/Village _____ Barangay _____ Jaro _____ Leyte _____ City/Municipality _____ Province _____ ZIP CODE 6527
7. HEIGHT (m)	5,7	18. PERMANENT ADDRESS	House/Block/Lot No. _____ Street _____ Mag-aso _____ Subdivision/Village _____ Barangay _____ Jaro _____ Leyte _____ City/Municipality _____ Province _____ ZIP CODE 6527
8. WEIGHT (kg)	65kg		
9. BLOOD TYPE	O		
10. GSIS ID NO.	none		
11. PAG-IBIG ID NO.	12-1260367583	19. TELEPHONE NO.	none
12. PHILHEALTH NO.	13- 02255467981		20. MOBILE NO.
13. SSS NO.	06-4365174-8	21. E-MAIL ADDRESS (if any)	
14. TIN NO.	none		
15. AGENCY EMPLOYEE NO.	none		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	none		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	none	NAME EXTENSION (JR., SR)		
MIDDLE NAME	none			
OCCUPATION	none			
EMPLOYER/BUSINESS NAME	none			
BUSINESS ADDRESS	none			
TELEPHONE NO.	none			
24. FATHER'S SURNAME	Espiso			
FIRST NAME	Dante	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Costelo			
25. MOTHER'S MAIDEN NAME				
SURNAME	Santos			
FIRST NAME	Amelia			
MIDDLE NAME	Jurilla		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From To			

ELEMENTARY	Hibucawan Elementary School	Basic Education	5/6/2005	3/29/2011	none	2011	none
SECONDARY	Granja Kalinawan National High School	Basic Education	6/6/2011	3/4/2015	none	2015	none
VOCATIONAL / TRADE COURSE	Organic Agriculture Production OAP	National Certificate II	April 10, 2020	April 10, 2020	N/A	2021	none
COLLEGE	Visayas State University-Alangalang	Bachelor of Elementary Education	6/6/2015	11/6/2019	N/A	2019	Cum laude
GRADUATE STUDIES	Cebu Normal University	Master's of Arts in Education Major in Early Childhood Education	12/9/2020	Ongoing	Thesis Writing 2	ongoing	N/A
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		August 29, 2023		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Licensure Examination for Teachers	82.8	9/29/2019	Tacloban City	1852752	1/12/2020
	CIVIL SERVICE ELIGIBILITY	CUMLAUDE	June 13, 2019	Visayas State University Alangalang		

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 30, 2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	4th International Multidisciplinary Research Conference (IMRC)	June 23, 2021	June 25, 2021	24.0	Managerial	Leyte Normal University
	Webinar on PRC Updates for Professional of Region 8	June 09, 2021	June 09, 2021	8.0	Managerial	Philippine Regulation Comission
	Tips in Ensuring Learner-to-Content Engagement	June 02, 2021	June 02, 2021	8.0	Managerial	Siliman University
	Taping in the Power and Promise of Digital Resources in Teaching and Coping Through pandemic	May 22, 2021	May 22, 2021	8.0	Managerial	Cebu Normal University
	Cognitive Engagement: Raising Learner's Thinking Skills	Dec. 05, 2021	Dec. 05, 2021	8.0	Managerial	Cebu Normal University
	Preparation for New Normal in Journalism Education Webinar	July 23-24, 2021	July 23-24, 2020	16.0	Managerial	JSAP
	UP Cebu Conference on Development and Education	Feb. 22, 2022	Feb. 22, 2022	8.0	Managerial	University of the Philippines
	OSSEI National Conference on Campus Journalism and 12th Writing Competition	Feb. 28, 2019	March 2, 2019	24.0	Managerial	OSSEI
	Annual Regional Teaching Congress	Feb. 09, 2019	Feb. 09, 2019	8.0	Managerial	Visayas State University Tolosa
	Orientation Seminar on Basic Life Support	March 30, 2019	March 30, 2019	8.0	Managerial	Visayas State University Tolosa
	2018 Regional Tertiary Schools Press Conference	Sep. 19, 2018	Sep. 22, 2019	8.0	Managerial	Visayas State University Baybay City
	•Seminar – Workshop on Campus Journalism	Aug. 30, 2018	Aug. 31, 2018	16.0	Managerial	Visayas State University Tolosa
	Seminar- Workshop on Lesson Planning	Feb. 25, 2023	Feb. 25, 2023	8.0	Managerial	Visayas State University Tolosa
	Rudiments of Thesis Writing as a Formal Research	March 18, 2023	March 18, 2023	8.0	Managerial	Cebu Normal University
	Test and Measurement in Research and Extension	Nov. 14, 2022	Nov. 15, 2022	16.0	Managerial	Visayas State University Tolosa

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION


31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Techonologically Savvy				

Communcation Savvy		
Computer Literate		
(Continue on separate sheet if necessary)		
SIGNATURE		DATE
		June 30, 2021

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Reynaldo B. Garnace, DA, JD</td><td>Tacloban City</td><td>9399018009</td></tr><tr><td>Ruby P. Paet</td><td>Salcedo Eastern Samar</td><td>9673398481</td></tr><tr><td>Lyka Vanessa Macasaet Catindoy</td><td>Sta.Fe, Leyte</td><td>9293488466</td></tr></table>		NAME	ADDRESS	TEL. NO.	Reynaldo B. Garnace, DA, JD	Tacloban City	9399018009	Ruby P. Paet	Salcedo Eastern Samar	9673398481	Lyka Vanessa Macasaet Catindoy	Sta.Fe, Leyte	9293488466
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													

Government Issued ID: PRC

ID# Issues/Reaped No: 49 52752



is not acceptable
JUSTIN S. ESPISO

PHOTO

ID/License/Passport No.:	10-32132
Date/Place of Issuance:	01/17/2020

Signature (Sign inside the box)
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath