

**Clarissa Mae L. Sas**  
+639095086501  
sasclarissamae@gmail.com  
Brgy. Mantahan, Maasin City, Southern Leyte 6600

**July 26, 2024**

**Dr. Cheryl C. Batistel**  
Department Head  
Department of Biological Sciences  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Batistel,

I am writing to express my sincere interest in the instructor position within the Department of Biological Sciences at Visayas State University. I graduated magna cum laude with a Bachelor of Science in Biology, majoring in Zoology, from this esteemed department. I believe my experiences and qualifications align well with the competencies you seek in an ideal candidate.

Over the past academic year, I had the privilege of serving as a part-time instructor within the Department of Biological Sciences for both semesters. This experience allowed me to gain familiarity with the processes and preparations required for each class. My hands-on involvement deepened my understanding of the courses offered and enabled me to develop effective instructional materials and teaching methods tailored to the diverse needs of students. I have taught a range of subjects, including zoology, general biology, genetics, general physiology, and botany. I am enthusiastic about the possibility of continuing to teach these subjects and am open to teaching other courses if given the opportunity. Also, I have honed my time management skills and am confident in my ability to handle the workload for the upcoming semester. In parallel to my teaching responsibilities, I have been proactively involved in scientific writing and attended webinars on advancements in biotechnology, wildlife, and zoonoses. These activities reflect my commitment to staying updated on the latest developments in my field, which aligns with my dedication to providing students with the most current and relevant information.

A notable highlight of my professional journey was presenting my thesis, "Life History Characteristics of *Toxorhynchites splendens* Wiedemann (DIPTERA: CULICIDAE) as Influenced by Larval Food Sources," at the Philippine Association of Entomologists Scientific Session during the 56th Pest Management Council Anniversary. This opportunity solidified my research ideals and reinforced my commitment to advancing knowledge in developmental biology, invertebrates, and ecological aspects.

Throughout my years as a student, I honed my technical writing skills through journalism, scientific reports, and my thesis. Additionally, I served as an active officer in the Organization of Biology Students (OBioS), was an active member of TARSIER Philippines, participated in the DOST Eastkolar sa Beska, volunteered with the Philippine Red Cross Youth, and was a DOST patriot scholar. I was also recently inducted into the Philippine Association of Entomologists (PAE). These experiences refined my organizational and leadership skills, emphasizing collaboration and inclusivity. They also reflect my dedication to upholding and revitalizing Filipino values, demonstrating a strong commitment to spirituality, community, and environmental stewardship.

Thank you for your time and consideration, Dr. Batistel. I am hopeful about the prospect of becoming an integral part of the team again and look forward to embracing the challenges and opportunities ahead. I look forward to the opportunity to speak with you at your earliest convenience.

Best regards,



**Clarissa Mae L. Sas**