

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALOTOL			
FIRST NAME	RUBEN		NAME EXTENSION (JR., SR) JR	
MIDDLE NAME	OBRAR			
3. DATE OF BIRTH (mm/dd/yyyy)	21/09/1984	16. CITIZENSHIP  If holder of dual citizenship,  please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input checked="" type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	CATBALOGAN, SAMAR		Philippines	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS        ZIP CODE			
		Street		
		Purok Mabolo Subdivision/Village	Kilim Barangay	
7. HEIGHT (m)	1.67 METERS	Bavbav City Leyte		
8. WEIGHT (kg)	75 KGS	6521		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS        ZIP CODE	Zone 3 House/Block/Lot No.	
10. GSIS ID NO.	021194746156		Brgy. Campetic Barangay	
11. PAG-IBIG ID NO.	913155081116		Palo City/Municipality	
12. PHILHEALTH NO.	13-025424711-2		6500	
13. SSS NO.	06-25386073		N/A	
14. TIN NO.	238-945-767	19. TELEPHONE NO.	N/A	
15. AGENCY EMPLOYEE NO.	N/A	20. MOBILE NO.	09186723633	
		21. E-MAIL ADDRESS (if any)	rbalotol@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
	FIRST NAME	NAME EXTENSION (JR., SR)	Ruben Balotol III	01/07/2004
	MIDDLE NAME		Karl Caelo Reuben Balotol	14/06/2019
OCCUPATION	N/A		Keilah Amelie Balotol	12/08/2023
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BALOTOL			
	FIRST NAME	NAME EXTENSION (JR., SR)		
	MIDDLE NAME	ROMPAL		
25. MOTHER'S MAIDEN NAME	OBRAR			
	BALOTOL			
	MARIA			
	HISO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	RIZAL CENTRAL SCHOOL	Elementary	1991	1997	Graduated	1997	N/A
SECONDARY	ST. MARY'S ACADEMY	Secondary	1997	2001	Graduated	2012	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SAN CARLOS	Bachelor of Arts in Philosophy	2002	2006	Graduated	2006	N/A
GRADUATE STUDIES	UNIVERSITY OF SAN JOSE-RECOLETOS	Master of Arts in Philosophy	2018	2020	Graduated	2020	N/A

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	JULY. 10.2025



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A		N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Japanese Studies in the Philippines Year 7: Research and Development Workshop	04/12/2024	04/12/2024	8.0	Technical	UP Asian Center, UP Tacloban and Japan Foundation
	18th Lamiraw Creative Writing Workshop	24/01/2022	28/01/2022	40.0	Technical	Katig Writers Network and NCCA
	Special Intensive Course for Philosophy Eduactors	07/11/2020	05/12/2020	40.0	Technical	Univ. of Sto. Tomas and Commission on Higher Education
	SDRC Capacity Building and Training on Qualitative Research	17/01/2020	17/01/2020	8.0	Technical	DLSU- Social Development Research Center
	DLSU-VSU Research Publication Writeshop	18/06/2018	19/06/2018	16.0	Technical	Visayas State Univ. and De La Salle University
	2nd International Conference on Philippine and Asian Studies	03/05/2018	05/05/2018	24.0	Technical	De La Salle University
	Textbook Writing	11/10/2017	11/20/2017	8.0	Technical	Mutya Publishing House, Inc.
	Faculty Training for the Teaching of the New General Education Core Course in Ethics	03/01/2017	20/01/2017	136.0	Technical	CHED and UP Diliman
	Research Extension Capability Building Workshop	04/02/2016	05/02/2016	16.0	Technical	College of Arts and Sciences - VSU
	Dynamic Classrooms for Sociology Teachers	26/04/2015	30/04/2015	40.0	Technical	Ateneo de Manila University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	N/A	N/A		Social Ethics Society of Mindanao		
				Association of Eastern Visayas Studies		
				Philosophical Association of the Philippines		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	JULY. 10.2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed. a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, give details: _____resignation/end of contract</div>														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>														
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES. please specifv ID No: _____</div>														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)															
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>ARIAN ACAMPADO</td><td>Visayas State University</td><td>09051034543</td></tr><tr><td>FRANCIS VILLAMORA</td><td>Burauen Community College</td><td>09171082291</td></tr><tr><td>JETT C. QUEBEC</td><td>Burauen Community College</td><td>09185459928</td></tr></table>		NAME	ADDRESS	TEL. NO.	ARIAN ACAMPADO	Visayas State University	09051034543	FRANCIS VILLAMORA	Burauen Community College	09171082291	JETT C. QUEBEC	Burauen Community College	09185459928		
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.															
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