

Mark Edd B. Janier

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VICTOR B. ASIO  
Dean, College of Agriculture and Food Science (CAFS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Asio,

Greetings!

I am writing this letter to express my interest for the Part-time Instructor position recently announced in your institution. As a graduate of this institution, I fully trust that my previous training will allow me to meet the expectations required of the said position.

As a student, the learning discipline and internships granted me academic and working experiences with seasoned professionals from the different fields of veterinary medicine. As an applicant, I intend to extend my zone of experience in fields where I can be very useful in terms of function and deed related to the veterinary profession in great and humble ways. The references listed on the resume can help assist and attest to my integrity and capability.

It would be inspiring to dedicate my service and at the same time experience professional optimization under the direction of this institution. I appreciate your time for this letter. With that I am looking forward to future discussions regarding my application. I am also open for any position in your institution that is related to my capacity. Thank you for taking time and consideration.

Respectfully yours,

MARK EDD B. JANIER