



**SOUTHERN LEYTE  
STATE UNIVERSITY**

**TOMAS OPPUS CAMPUS**  
San Isidro, Tomas Oppus, Southern Leyte  
Contact No: 09486089319  
Email: tomas\_oppus@southernleytestateu.edu.ph  
Website: www.southernleytestateu.edu.ph

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

## SERVICE RECORD

(To be accomplished by the Employer)

**Name:** OLAIS GIEBERT G. (If married woman, give the maiden name.)  
Surname Given Name M.I.

**Birth:** April 26, 1992 Sogod, Southern Leyte (Data herein should be checked from birth or baptismal certificate or some reliable documents.)  
Date Place

This is to certify that the employees named herein above actually rendered services in this office as shown by the service record below. Each line of which is supported by appointment and other papers actually issued by this Office and approved by the authorities concerned.

Service (Inclusive Dates)		Record of Appointment		Annual Salary	Office/Entity/Division		Separation		
From	To	Designation	Status (1)	(2)	Station/Place of Assignment	Branch (3)	L/VARS W/O PAY	Date	Cause
03/22/17	12/31/17	Administrative Aide VI	P	166,212.00	SLSU-CTE	Nat.	None		Original Appt.
01/01/18	12/31/18	Administrative Aide VI	P	172,080.00	SLSU-CTE	Nat.	None		NBC # 572, dated Jan. 3, 2018
01/01/19	12/31/19	Administrative Aide VI	P	178,164.00	SLSU-TO	Nat.	None		NBC # 575, dated Mar. 25, 2019
01/01/20	03/21/20	Administrative Aide VI	P	186,288.00	SLSU-TO	Nat.	None		NBC # 579, dated Jan. 24, 2020
03/22/20	12/31/20	Administrative Aide VI	P	187,716.00	SLSU-TO	Nat.	None		RA No. 6758
01/01/21	12/31/21	Administrative Aide VI	P	195,900.00	SLSU-TO	Nat.	None		NBC # 584, dated Jan. 6, 2021
01/01/22	present	Administrative Aide VI	P	204,084.00	SLSU-TO	Nat.	None		NBC # 588, dated 1/3/2022

\*\*\*\*\*

Purpose: For employment purposes.

Issued in compliance with Executive Order No. 54, dated August 1, 1954 and in accordance with Circular No. 58, dated August 1, 1954 of the system.

Legend:

C - Casual  
CO - Contractual  
P - Permanent  
PR - Provisional

T - Temporary  
TS - Temp/Subst.  
S - Substitute

Certified Correct:

ALEX S. MABULAY, MBA  
HRMD Officer/Designate

10/7/2022  
Date

OR #: 8574785  
Issued on: 10/7/2022  
At SLSU-TO

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**LAND BANK OF THE PHILIPPINES**

ISO 14001 CERTIFIED

Official Depository of the Republic of the Philippines

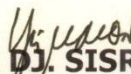
## **C E R T I F I C A T I O N**

TO WHOM IT MAY CONCERN:

This is to certify that **Mr. GIEBERT G. OLAIS** was formerly connected with the Land Bank of the Philippines from **June 01, 2015 to June 03, 2016** and last held the position of **Customer Associate** on a permanent status. He was separated from the service due to resignation effective **June 04, 2016**.

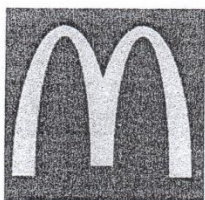
This certification is issued upon the request of Mr. Olais for whatever legal purpose it may serve.

22 March 2017

  
**YOLANDA D. SISRACON**

Division Chief  
Personnel Administration Department





## CERTIFICATION OF EMPLOYMENT

January 09, 2015

CHINA BANK

Dear Sir/Madam:

This is to certify that **MR. GIEBERT G. OLAYS** was employed by Golden Arches Development Corporation from May 05, 2014 to September 14, 2014. His last position and assignment was Management Trainee of McDonald's Colonnade Mall.

This certification is being issued upon the request of Mr. Olais for whatever legal purpose or intent it may serve.

Sincerely yours,

  
CHONA L. TORRE  
VP- HUMAN CAPITAL GROUP

GOLDEN ARCHES DEVELOPMENT CORPORATION  
17<sup>th</sup> Floor Citibank Centre Building 8741 Paseo de Roxas, Makati City, Metro, Manila  
Tel Nos: 888-8500 & 976-3500 (Connecting all Departments) Fax No. 888-8500 loc 2222





Republic of the Philippines  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

# NATIONAL CERTIFICATE II

in

## COMPUTER SYSTEMS SERVICING

is awarded to

**GIEBERT G. OLAIS**

*for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:*

Unit Code	Unit Title	Unit Code	Unit Title
500311105	Participate in Workplace Communication	ELC724331	Install and Configure Computer Systems
500311106	Work in a Team Environment	ELC724332	Set up Computer Networks
500311107	Practice Career Professionalism	ELC724333	Set up Computer Servers
500311108	Practice Occupational Health and Safety Procedures	ELC724334	Maintain and Repair Computer Systems and Networks
ELC315202	Apply Quality Standards		
ELC311201	Perform Computer Operations		
ELC311201	Perform Mensuration and Calculation		
ELC311202	Prepare and Interpret Technical Drawing		
ELC724201	Use Hand Tools		
ELC724202	Terminate and Connect Electrical Wiring & Electronic Circuits		
ELC724205	Test Electronic Components		

Signature of the certificate holder  
Certificate No. **22086402003123**  
ULI: **OGG-92-146-08064-001**

Issued on : **March 20, 2022**  
Valid until: **March 19, 2027**



**SEC. ISIDRO S. LAPEÑA, PhD., CSEE**

Director General



**GIEBERT G. OLAIS**

CLN-NQ-5946172



# ASEA

Administrative and Support  
Employee Association, Inc.

SOUTHERN LEYTE STATE UNIVERSITY - COLLEGE OF TEACHER EDUCATION  
San Isidro, Tomas Oppus, Southern Leyte

Awards this

## CERTIFICATE OF RECOGNITION

to


GIEBERT G. OLAYS


### BEST TEAM LEADER

#### Team Building Activity

of the SLSU - CTE Administrative Staff held at K5 Resort,  
Plaridel, Baybay City, Leyte on September 20 - 21, 2018.

*Given this 21<sup>st</sup> day of September 2018 at K5 Resort,  
Plaridel, Baybay City, Leyte.*

  
**MARCELO B. PALERO**  
President, ASEA, Inc.

  
**RENATO M. TINDUGAN, MAEd**  
Supervising Administrative Officer

