

RESUME

NORBERT JOHN ORTEGA VILLAS

25 years old
Apartment 49-Annex Kilbourne St.
VSU, Baybay City, Leyte

Mobile numbers: 09206680310
E-mail address: villasnorbert@gmail.com



PERSONAL INFORMATION

Nickname	:	Janjan, Bert
Birthdate	:	April 2, 1994
Birthplace	:	Baybay' Leyte
Sex	:	Male
Nationality	:	Filipino
Civil Status	:	Married
Weight	:	70kg
Height	:	5'5"
Religion	:	Roman Catholic
Father's Name	:	Norberto C. Villas
Occupation	:	Coop Manager
Mother's Name	:	Norma O. Villas
Occupation	:	Government Employee
Sports	:	Soccer, Basketball
Language	:	Tagalog, Cebuano and English

EDUCATIONAL BACKGROUND

Graduate:	<i>Visayas State University</i> Master in Management – Business Mgmt	2015-present
College:	<i>Visayas State University</i> Bachelor of Science in Agribusiness Visca, Baybay City, Leyte	2010 – 2014
High school:	<i>Visayas State University Laboratory Highschool</i> Visca, Baybay, Leyte	2006– 2010
Elementary:	<i>Visca Foundation Elementary School</i> Visca, Baybay, Leyte	2000– 2006

ACHIEVEMENTS:

Medalist for Digital Marketing Training for Freelancer (September -November 2019)
Consistent VSUSD scholar, VSU (2010-2014)
Intern at Gold Chick Hatchery (November 2013 – January 2014)

EXTRA-CURRICULAR:

Member, Society of Agribusiness Student, VSU (2010-present)
Member, Future Farmers of the Philippines (2006-2010)
Member, English Club, VSULHS (2005-2009)
Member, Boy Scout of The Philippines (2000-present)
Member, Citizens Army Training Officer (2010)

AFFILIATIONS:

Project Development Officer at DSWD (May 18, 2017-December 31, 2018)
Administrative Clerk at Visayas State University (July 18, 2016 – August 18, 2017)
Technical Support Representative in Alorica Philippines, Inc. (May 1, 2017-July 15, 2017)
Field Sales Officer in SL Agritech Corporation (November 3, 2014 – January 7, 2016)
Gold Chick Hatchery Intern (November 2013 – January 2014)
SABS Officer 2nd Year Representative (2011-2012)
SABS Member (2010-2014)

SKILLS:

Have a knowledge in Digital Marketing
Have a knowledge in Website Designing (E-Commerce)
Excellent knowledge in Microsoft Office
Basic knowledge in Computer Troubleshooting
Have a wide understanding in E-mail, Internet Surfing and Image Editing
Have a wide knowledge in Business Management and Entrepreneurial skills
Self-motivated and Perseverant
Willing to Undergo training
Willing to learn lessons especially Science, Business Management and Economics
Have a knowledge in Management Problem Analysis (Management Science)
Good Performance in Teamwork activities
Have experience in Sales Marketing
Have wide knowledge in Agriculture particularly in Agronomy com: Rice (*Oryza sativa*)

CHARACTER REFERENCES:

Dr. Analita A. Salabao
Visayas State University – Professor
Baybay City, Leyte
+639226130350

Eng. Renato Maala
Registrar II
Baybay City, Leyte
+639958500725

Sopio C. Rim
Department of Agriculture – Baybay, Leyte (former supervisor)
Baybay City, Leyte