

JUDIE ANN J. LIGUTAN

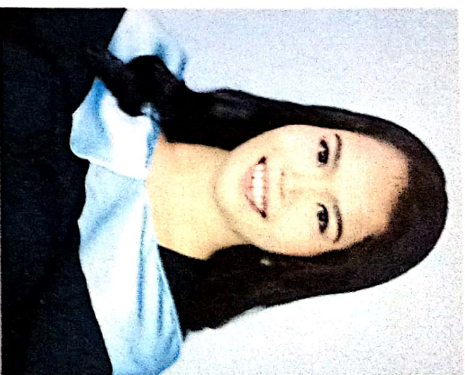
Matlang, Isabel, Leyte

6539

E-mail:

judieannligutan2@gmail.com

Cell no. 09690553760



OBJECTIVE

To obtain a challenging position in a high quality with creative and optimistic performance, where I can utilize my management skills, academic knowledge and experience. I strive to achieve professional excellence with active participation, perform team-oriented task, with patience love and care to obtain the success.

Age: 27

Date of Birth: January 15, 1998

Civil Status: Single

Religion: Church of Christ

Height: 5'3

Father: Genesis W. Ligutan

Mother: Elizabeth J. Ligutan

EDUCATIONAL ATTAINMENT

Elementary: Matlang Elementary School
 Matlang Isabel Leyte
 2010-2011

Secondary: Matlang National High School
 2014-2015

Tertiary: Associate in Sacred Literature
 2016-2017

Tertiary: Visayas State University –Isabel
 2020-2021

SKILLS/INTEREST/ABILITIES

Able to lead other people

Management Skills

Problem Solving Skills

Time Management Skills

Transferable Skills

Knowledge in using (Microsoft Word, Power Point, Excel)

Able to learn new tasks quickly

Ability to work well with others

Able to communicate with others

TRAININGS/SEMINARS/ WORKSHOP ATTENDED

- Associate in Sacred Literature
Vice President
2016-2017
- MAPEH ORGANIZATION
Member
2018-2020
- LIGHT BEARERS' CHRISTIAN YOUTH FELLOWSHIP (LBCYF)
Vice President
2019-2021
- ASSOCIATION OF FUTURE PHYSICAL EDUCATORS (AFPE)
Member
2020-2021
- Second Local Folk Dance Workshop
Visayas State University-Isabel, Isabel, Leyte
April 8-10, 2019
- Practical Eskrima (Basic Fighting Stick)
Visayas State University-Isabel, October 1-20, 2017
- Intentional Discipleship (Leaders Seminar)
Rizal Ormoc City
October 31, 2022
November 1, 2022
- Live-out Teachers Training and Seminar
Ilaya, Matlang, Isabel, Leyte
August 19, 2022
August 21, 2022
- B.O.S.H (Basic Occupational Safety and Health)

Pingag Matlang, Isabel, Leyte

April 24, 2023

April 28, 2023

- General Safety

Libertad, Isabel, Leyte (PASAR SITE)

May 8, 2023

May 9, 2023

EXPERIENCES

- Four months as teacher in meddlers at APCDC Apali Precious Child Development Center 2023-2014.
- Five years as teacher in preschool at Matlang Church of Christ 2014-2018.
- Two years as teacher in meddlers at Matlang Church of Christ 2018-2019.
- Secretary at Shakaz Grill, Imelda's Catering for four Months 2021-2022.
- One Year and Six Months as Safety Officer at Metalite Builders Development Inc 2023-2025.
- Four Months HR Assistant at Metalite Builders Development Inc 2024-2025.
- Administrative Aide III at Cashiering Office 2025-Present.



CHARACTER REFERENCES

Ranchie Q. Oquias

09267778873

HR Manager

Pingag, Matlang, Isabel, Leyte

DR. ALBERTO L. CARILLAS

Head Human Kinetics Section

Visayas State Univerity-Isabel

09175598219

DR. QUEEN-EVER Y. ATUPAN

Head of the Cash Division

Visayas State University-Baybay

09955181566

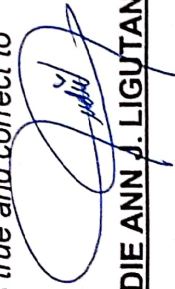
ESPERANZA E. SUMALINOG, PH.D.

Dean, College of Teacher Education Arts and Sciences & Agribusiness

Visayas State University-Isabel

09176564984

*I hereby certify that all the above information is true and correct to
the best of my knowledge and believe.*


JUDIE ANN J. LIGUTAN

Applicant