

June 27, 2021

Dr. Dennis C. De Paz, Ph.D.

University President

Eastern Visayas State University-Main Campus

Salazar St., Tacloban City

Dear Sir,

Greetings!

To be one of the teaching work force of your prestigious institution is one of my goals as a Mathematics educator. With great dedication, I humbly ask your respected permission to recognize and accept my zealous application for a Mathematics teaching position in your institution. It will be a grateful feeling to be considered and to showcase my passion and abilities in line with the vision and mission of Eastern Visayas State University. As far as I know, your institution is one of the leading universities in our region to produce globally competitive and productive professionals. With my vast experiences in both academic and non-academic tasks, I can guarantee my full support and active involvement in order for this vision a reality.

I am very much interested in applying for a Mathematics Teaching position in your institution. I do have a lot of experiences in teaching college Mathematics Subjects. I taught both basic and higher mathematics subjects in almost all of the courses and mostly are for Engineering, Computer Studies, Education, and Senior high school students. Based on my extensive experiences in teaching, I firmly believe that I can effectively impart relevant knowledge, understanding, values, and skills on any Mathematics subjects to my students for I possess mastery of the subject matter of these courses.

Honing the skills of students to become productive educators in the future is also one of my advocacies. In my whole experience as a teacher, I was always given the opportunity to handle Professional Education subjects for undergraduate and supplemental education students. Aside from mathematics, teaching Professional Education subjects were also my expertise where the main content of the lessons were understanding learners, teaching strategies, classroom management, learning assessment, use of appropriate learning materials and educational technologies in the classroom, and field observations. Not only theories were taught but also their practical applications such lesson planning and demonstration teaching showcasing appropriate teaching strategies, instructional materials, and assessment strategies to be implemented in the classroom instruction. Hence, this also shows that I do not only possess mastery of the subject matter but also these important elements in teaching where I can assure you efficient and effective use in my classroom instruction.

My teaching experiences did not only focus on mere teaching of the subjects and facing my students in the four walls of the classroom but also I have been exposed in technology integration, paneling and mentoring college and senior high school researches, attending seminars, organizing school activities, and many others.

With my competence in technology integration in education, I can be a big help in your institution to continually produce competent graduates and professionals despite of the threat brought by the COVID-19 Pandemic. I will always be an effective and efficient educator even in the “New Normal” situation. In fact, it is a great pleasure to be continuously committed with my

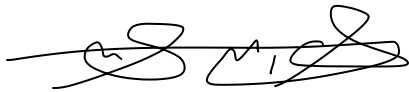
profession, to utilize, and share my expertise in technology to let the students continue to understand mathematics and let them pursue their dreams to be successful in the future.

As an experienced and dedicated educator, I confidently believe that I can provide significant value to your institution. It is a great pleasure and my sincerest appreciation for the opportunity to meet with you, in any way, to discuss how my qualifications will be beneficial to your institution's success in meeting with its vision and mission. Attached herewith is my résumé and Personal Data Sheet for your reference and where you can find my adequate qualifications. I am always willing to call up for an interview at your most convenient time.

Thank you and I am sincerely looking forward to work with you and the people in your school and with this, rest assures of my highest competence and dedication for this noble job.

God Bless and more power!

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Mark De La Peña', with a stylized flourish at the end.

**MARK JEROME N. DE LA PEÑA, MED-MATH
MATHEMATICS INSTRUCTOR**