

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	NIEGAS		
FIRST NAME	JUVYLYN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	GLORY		
3. DATE OF BIRTH (mm/dd/yyyy)	JUNE 21,1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	POB.ZONE 1 CAPOOCAN,LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6521
8. WEIGHT (kg)	60		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	N/A BURI House/Block/Lot No. Street N/A POBLACION ZONE 1 Subdivision/Village Barangay CAPOOCAN LEYTE City/Municipality Province
10. GSIS ID NO.	021-3013-4755-5	ZIP CODE	6530
11. PAG-IBIG ID NO.	121154797874		
12. PHILHEALTH NO.	13-000118674-5	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	09518237286
14. TIN NO.	473-800-115	21. E-MAIL ADDRESS (if any)	romeajg@gmail.com
15. AGENCY EMPLOYEE NO.	V00889		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NIEGAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MICHAEL	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	AGANG			
OCCUPATION	SEAMAN			
EMPLOYER/BUSINESS NAME	MARLOW NAVIGATION PHILIPPINES INC.			
BUSINESS ADDRESS	2120 Leon Guinto St, Malate, Manila, 1004 Metro Manila			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GLORY			
FIRST NAME	BENJAMIN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	URMENITA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ROMEA			
FIRST NAME	AQUELISA			
MIDDLE NAME	MALUENDA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CAPOOCAN CENTRAL SCHOOL	ELEMENTARY EDUCATION	2001	2007		2007	N/A
SECONDARY	ASUNCION S. MELGAR NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	2007	2011		2011	W/ HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	BACHELOR OF SCIENCE IN CHEMISTRY	2011	2015		2015	IPIFI
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	MASTER OF SCIENCE IN SOIL SCIENCE	2018	PRESENT	24 UNITS	-	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	FEBRUARY 10,2023
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE



DATE

February 10, 2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Operation Happy Teeth conducted by IPI Foundation Inc.	10/17/2014	10/18/2014	16.0	Participant
Bright Future Scholarship Project of IPI Foundation Inc.	01/01/2014	12/31/2015	-	Auditor

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date Attended	
4. Location	
5. Duration	
6. Facilitator	
7. Participants	
8. Objectives	
9. Key Takeaways	
10. Action Items	
11. Feedback	
12. Other Comments	

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Trainee – Training-Workshop on Quality Assurance/Quality Control (QA/QC) and Method Verification/Validation	08/3/2022	08/4/2022	16 hrs	Technical	BSWM LABORATORY SERVICES DIVISION AND PD 1435 TEAM
	Trainee – Basic Operation and Maintenance Training of Agilent 240 Fast Sequential Flame Atomic Absorption Spectrometer	07/12/2022	07/14/2022	24 hrs	Technical	AGILENT TECHNOLOGIES-MOLAVE TRADING INC.
	Trainee – Introduction to Metrology and an Industrial Calibration	07/12/2022	07/13/2022	16 hrs	Technical	DOST - REGIONAL OFFICE NO.VIII
	Trainee – Training at Agilent Technologies Singapore on High Performance Liquid Chromatography Operation and Maintenance	09/10/2028	09/14/2018	32 hrs.	Technical	AGILENT TECHNOLOGIES - 1 YISHUN AVENUE 7 SINGAPORE, 768923 SINGAPORE
	Trainee – Training at Berghof Products + Instruments GmbH Germany on Speedwave XPERT Microwave Digester Operation and Maintenance	10/22/2017	10/26/2017	32 hrs.	Technical	ENINGEN, GERMANY
	Trainee - Training at Agilent Technologies United States on Microwave Plasma Atomic Emission Spectrometer (MPAES 4200 Model) Operation and Maintenance	11/16/2016	11/18/2016	36 hrs.	Technical	AGILENT TECHNOLOGIES WOOD DALE,ILLINOIS,60191,USA
	Participant – 35th Philippine Chemistry Congress: “Build Back Better Through Chemistry” via Whova Event Management System.	08/20/2021	08/24/2021	45 hrs.	Technical	PHILIPPINE FEDERATION OF CHEMISTRY SOCIETIES (PFCS)
	Participant (Focal Person) –Basic Occupational Safety and Health Training for the Public Sector held at Visayas State University Baybay City, Leyte on June 7-11, 2021.	06/07/2021	06/11/2021	40 hrs.	Technical	DOLE - OSHC REU8
	Participant – 34th Philippine Chemistry Congress: CHEMBisyon 2019: Kimiko Para sa Sariling Bayan	05/28/2019	05/30/2019	30 hrs	Technical	WATERFRONT HOTEL AND CONVENTION CENTER IN LAHUG,CEBU CITY
	Participant – 33rd Philippine Chemistry Congress: “Chemistry: Rising to Challenges”, held on May 30-June 1, 2018 at the Philippine International Convention Center in Metro Manila	05/30/2018	06/01/2018	30 hrs	Technical	PHILIPPINE INTERNATIONAL CONVENTION CENTER, MANILA
	Participant – SEARCA Regional Professional Chair Lecture on Microbial-induced Mobilization of Micronutrients in Soil for Increased Yield and Improved Nutritional Quality	03/20/2018	03/20/2018	2 hrs	Technical	PHILROOTCROPS TRAINING HALL VSU BAYBAY CITY
	Participant – 31st Philippine Chemistry Congress: "Chemistry Beyond Borders: Blurring Traditional Boundaries"	04/13/2016	04/15/2016	36 hrs.	Technical	KKP-NATIONAL, IN COOPERATION WITH ICP PANAY CHAPTER, ILOILO GRAND ISLAND
	Participant – Bright Future Scholarship Project’s Employment Preparedness Seminar	3/21/2015	3/21/2015	8 hrs	Technical	USSO, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Participant – Bright Future Scholarship Project’s Employment Preparedness Seminar	3/21/2015	3/21/2015	8 hrs	Technical	USSO, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Participant – Public Speaking and Personality Development Seminar	11/07/2014	11/07/2014	8 hrs	Technical	IPIFI, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Participant – Biotechnology Information, Education and Communication Forum	08/13/2014	08/13/2014	2 hrs	Technical	VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Participant – Leadership Training and Seminar	03/08/2014	03/08/2014	7 hrs.	Technical	USSO, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Participant – Seminar on Safety in the Laboratory	09/03/2013	09/03/2013	5 hrs.	Technical	MERCK, INC. PHILIPPINES VISAYAS STATE UNIVERSITY, VISCA, BAYBAY, LEYTE, PHILIPPINES.
	Attendee –Webinar Best Practices in Writing and Publishing Your Research Paper	04/16/2021	04/16/2021	5 hrs	Technical	DOST - RESEARCHER ACADEMY ON CAMPUS
	Attendee –Webinar on Halogen Determination in Different Matrices Using ICP-OES.	07/30/2020	07/30/2020	2 hrs	Technical	SIGMATECH &TELEDYNE LEEMAN LABS
	Attendee – Seminar on VSUCC Basic Cooperative Course	11/17/2016	11/17/2018	5 hrs	Technical	PHILROOTCROPS VSU BAYBAY CITY
	Attendee – Berghof Workshop and Products Seminar	09/18/2015	09/18/2015	7 hrs.	Technical	MOLAVE TRADING INC.FUNCTION ROOM A. HOTEL ALEJANDRO.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. N/A	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Laboratory Skills	Deputy Document and Records Controller (Alternative dDRC)	VSU-Administrative Personnel Association (VSU-ADPA)
Computer Skills	Alternative Deputy Document and Records Controller (Alternative dDRC)	VSU- Credit Cooperative
Customer Service Skills	Focal Person- Basic Occupational Safety and Health Training for the Public Sector	
Teamwork Skills	Project Manager - Central Analytical Services Laboratory	
Leadership and Communication Skills	Member-VSU Calibration Team	
Kickball and Softball		
Singing and Dancing		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 10, 2023
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details:</p> <hr/>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, give details (country):</p> <hr/>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify ID No: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </div> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Ma. Theresa P. Loreto</td> <td>VSU- Baybay City, Leyte</td> <td>9056893008</td> </tr> <tr> <td>Anabella B.Tulin</td> <td>VSU- Baybay City, Leyte</td> <td>9150727521</td> </tr> <tr> <td>Cynthia Dolores V. Godoy</td> <td>VSU- Baybay City, Leyte</td> <td>9271285805</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Ma. Theresa P. Loreto	VSU- Baybay City, Leyte	9056893008	Anabella B.Tulin	VSU- Baybay City, Leyte	9150727521	Cynthia Dolores V. Godoy	VSU- Baybay City, Leyte	9271285805
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Cynthia Dolores V. Godoy	VSU- Baybay City, Leyte	9271285805											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	
PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID: CHEMICAL TECHNICIAN	
ID/License/Passport No.: 0001559	
Date/Place of Issuance: 12/5/2017	

Signature (Sign inside the box)
<div style="border-bottom: 1px solid black; width: 100%;"></div>
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath