

November 30, 2024

HONEY SOFIA V. COLIS

Director, HRMO

VSU, Baybay City, Leyte

Madam:

Greetings!

I am writing to express my interest in the Department of Civil Engineering at Visayas State University as Instructor (part-timer) position, as advertised on your website. I am eager to bring my academic background, enthusiasm for teaching, and commitment to student success to your esteemed institution.

I am Kristel Jean P. Metra, from Macrohon, Southern Leyte. I graduated with a degree in Bachelor of Science in Civil Engineering from Southern Leyte State University- Main Campus. I recently passed my Civil Engineering Licensure Examination last April 2024, where I gained a thorough understanding of engineering principles, developed hands-on skill and strengthened my ability to communicate complex concepts effectively.

Beyond my academic qualifications, I possess strong organizational skills, a passion for mentoring students, and a genuine desire to foster a positive and inclusive learning environment. I am particularly drawn to your institution's commitment to innovative teaching methods and community engagement.

I would be delighted to further discuss how my experience and skills align with the needs of your team. Thank you for considering my application. Please feel free to contact me at your convenience in my Gmail address krisjeanmetra11@gmail.com or in my contact number +69675480223.

Sincerely,

ENGR. KRISTEL JEAN P. METRA, CE

Applicant