

Mark Louis L. Garces  
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## **CAREER OBJECTIVES**

- I am seeking a place to work where I can contribute my ideas and be mentored toward a successful career.
- To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

## **PERSONAL INFORMATION**

Date of Birth	:	January 21, 1997
Place of Birth	:	Hilongos, Leyte
Age	:	27 years old
Civil Status	:	Single
Height	:	5'7"
Weight	:	70kg
Nationality	:	Filipino
Religion	:	Roman Catholic

## **EDUCATIONAL BACKGROUND**

Tertiary	:	<b>Bachelor of Science in Marine Engineering</b> University of Cebu – METC Alumnos, Mambaling, Cebu City 2014 – 2017
		<b>Bachelor of Science in Computer Science</b> Visayas State University VISCA, Baybay City 2017 – Present

Secondary : **Hilongos National Vocational School**  
R.V. Fulache Street, Hilongos, Leyte  
2010 – 2014

Primary : **Hilongos South Central School**  
R.V. Fulache Street, Hilongos, Leyte  
2005 – 2010

## **WORKING EXPERIENCE**

### **Visayas State University: Supply and Property Office**

- ❖ Administrative Aide III  
Sept. 11, 2023 – Present

### **Visayas State University Admin**

- ❖ Student Assistant Enrollment Encoder  
SY 2018–2019, SY 2019–2020

### **Municipal Hall of Hilongos: Civil Registrar**

- ❖ Job Order  
February – May 2018

## **EXTRACURRICULAR**

- ❖ **DOST Scholar (RA 2067)**  
Science Education Institute  
Department of Science and Technology
- ❖ **Maersk Scholar (Cadetship Program)**  
University of Cebu – METC  
Alumnos, Mambaling, Cebu City
- ❖ **Computer Science Students Society (Auditor)**  
Department of Computer Science & Technology  
Visayas State University  
Visca, Baybay City

❖ **Guidance Office (Peer Facilitator)**

University of Cebu – METC

Alumnos, Mambaling, Cebu City

**BACKGROUND SUMMARY**

- ❖ Fast learner
- ❖ Hardworking and Honest
- ❖ Can be trusted
- ❖ Can work effectively
- ❖ Has the drive and ambition to excel in everything
- ❖ Computer Literate

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



**MARK LOUIS L. GARCES**

Applicant