

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	DALIN-AS		
FIRST NAME	DIANNE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MAGLINTE		
3. DATE OF BIRTH (mm/dd/yyyy)	08/17/1991	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	5'2	17. RESIDENTIAL ADDRESS	N/A    N/A House/Block/Lot No.    Street <b>PUROK 3</b> <b>STA. CRUZ</b> Subdivision/Village    Barangay <b>BAYBAY</b> <b>LEYTE</b> City/Municipality    Province
8. WEIGHT (kg)	53 kg	ZIP CODE	6521
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	455    N/A House/Block/Lot No.    Street N/A <b>KILIM</b> Subdivision/Village    Barangay <b>BAYBAY</b> <b>LEYTE</b> City/Municipality    Province
10. GSIS ID NO.	2005799965	ZIP CODE	6521
11. PAG-IBIG ID NO.	121232581568	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	13-050115378-9	20. MOBILE NO.	09358591146
13. SSS NO.	0630784864	21. E-MAIL ADDRESS (if any)	dalinasdianne@gmail.com
14. TIN NO.	729-955-324-000		
15. AGENCY EMPLOYEE NO.			

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	MARCO ALEXANDREI D. ORTEGA	2/5/2011
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DALIN-AS			
FIRST NAME	ALEJANDRO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SAMANTE			
25. MOTHER'S MAIDEN NAME				
SURNAME	MAGLINTE			
FIRST NAME	ASUNCION			
MIDDLE NAME	CAOMPOY			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	KILIM ELEMENTARY SCHOOL	PRIMARY EDUCATION	1999	2004	GRADUATED	2004	SALUTATORIAN
SECONDARY	BAYBAY NAT'L HIGH SCHOLL	HIGH SCHOOL	2004	2008	GRADUATED	2008	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2014	2018	GRADUATED	2018	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT	2019	7/14/1905	GRADUATED	2022	N/A

(Continue on separate sheet if necessary)


SIGNATURE		DATE	January 30, 2023
-----------	---	------	------------------




[illegible]


**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	JANUARY 30, 2023
-----------	---	------	------------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Identifying Appropriate Value-Chain Approaches for Small Island Agriculture: Citrus Fruits in Homonhon Island	10/25/2022	10/25/2022	5.0	TECHNICAL	VISERDAC
	Typhoon Awareness and Calamity Readiness	06/29/2022	06/29/2022	5.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	Agribusiness Enterprise Development Project Seminar	4/3/2022	4/3/2022	6.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Sustainable Agribusiness: Principles to Practice	3/3/2022	3/3/2022	5.0	TECHNICAL	COLLEGE OF MANAGEMENT AND ECONOMICS
	Moodel Gradebook Set-up and Grading Mechanics	2/8/2021	2/8/2021	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Enhancing E-learning Through the Use of OBS Studio and Excel QM Applications	05/31/2021	05/31/2021	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Master of Management Graduate Seminar Series: Social Entrepreneurship	02/27/2021	02/27/2021	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Financial Management on Community Managed Savings and Credit Association	02/13/2021	02/13/2021	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Marketing Strategies Training for Baybay Dairy Cooperative	8/12/2020	9/12/2020	8.0	TECHNICAL	ISRDS, VSU
	Economic and Financial Literacy Week (EFLW) 2020 Regional Forum	3/12/2020	3/12/2020	8.0	TECHNICAL	NEDA
	CME Viserdac Training Series: Developing Fundable Research Proposals	11/13/2020	11/13/2020	8.0	TECHNICAL	VSU-VISERDAC
	VSU E-Learning Environment Training-Workshop Series	12/18/2020	12/18/2020	5.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	Webinar on Table of Specifications and Test Item Analysis- Learn and Re-learn	12/18/2020	12/18/2020	5.0	TECHNICAL	VISAYAS STATE UNIVERSITY
	On-Learning: Rediscovering radio for Flexible Learning (Radio Production in the Pipeline	8/17/2020	8/20/2020	8.0	TECHNICAL	EVHEI's-FLMSC
	On-Learning: Rediscovering radio for Flexible Learning (Broadcast Speech and Performance)	8/17/2020	8/20/2020	8.0	TECHNICAL	EVHEI's-FLMSC
	Developing, Pre-testing, Revising and Monitoring of EIC Material Training-Worshop	01/14/2020	01/16/2020	8.0	TECHNICAL	DFST-VSU
	OBE-Syllabus and Table of Specofications Preparation and Review	12/19/2019	12/19/2019	6.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Banking Transactions and Product Offers	12/16/2019	12/16/2019	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
	Gender Sensitivity Training and Anti-Sexual Harassment Orientation	12/29/2019	12/29/2019	8.0	TECHNICAL	GAD, VSU
	Regional Forum on Economic and Financial Literacy	12/11/2019	12/11/2019	8.0	TECHNICAL	NEDA
	A Guide to First-time Investors in the Philippine Stock Market	8/11/2019	8/11/2019	5.0	TECHNICAL	DEPARTMENT OF BUSINESS AND MANAGEMENT
(rate sheet if necessary)						
VIII					33.	
31. SPECIAL SKILLS and HOBBIES		32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
(rate sheet if necessary)						
SIGNATURE				DATE	JANUARY 30, 2023	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. ANGELITA L. PARADERO</td> <td>VISCA BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td>DR. ANALITA A. SALABAO</td> <td>VISCA BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td>BERT C. PEÑALOSA</td> <td>VISCA BAYBAY CITY, LEYTE</td> <td></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	DR. ANGELITA L. PARADERO	VISCA BAYBAY CITY, LEYTE		DR. ANALITA A. SALABAO	VISCA BAYBAY CITY, LEYTE		BERT C. PEÑALOSA	VISCA BAYBAY CITY, LEYTE	
NAME	ADDRESS	TEL. NO.											
DR. ANGELITA L. PARADERO	VISCA BAYBAY CITY, LEYTE												
DR. ANALITA A. SALABAO	VISCA BAYBAY CITY, LEYTE												
BERT C. PEÑALOSA	VISCA BAYBAY CITY, LEYTE												
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>VOTER'S ID</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>3708-0199A-H1791DMD20000</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>BAYBAY CITY, LEYTE</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	VOTER'S ID	ID/License/Passport No.:	3708-0199A-H1791DMD20000	Date/Place of Issuance:	BAYBAY CITY, LEYTE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">             Signature (Sign inside the box)            JANUARY 30, 2023            Date Accomplished         </td> </tr> </table>	 Signature (Sign inside the box) JANUARY 30, 2023 Date Accomplished	
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)													
PLEASE INDICATE ID Number and Date of Issuance													
Government Issued ID:	VOTER'S ID												
ID/License/Passport No.:	3708-0199A-H1791DMD20000												
Date/Place of Issuance:	BAYBAY CITY, LEYTE												
 Signature (Sign inside the box) JANUARY 30, 2023 Date Accomplished													
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 100px; margin: 10px auto; text-align: center; line-height: 100px;">       Person Administering Oath     </div>													



PHOTO

Right Thumbmark