

July 30, 2021

Dr. Charis B. Limbo

Director, IHK
Visayas State University
Pangasugan, Baybay City, Leyte

Subject: **Job Application for PE Instructor**

Madame:

Greetings!!!

It is with my great interest to apply in your prestigious school as PE instructor. I am Albert Jan M. Notarte, 23 years old and a resident of Barangay Dolho, Bato Leyte. **I am a graduate of Bachelor of Physical Education Major in School Physical Education, Cum Laude at Cebu Normal University on May 23, 2019.** After I graduate in college, I immediately pursue my master's degree of arts and education major in Physical Education in Cebu Normal University until present.

In addition to acquiring a Bachelor's degree, I have a hands-on experience advancing actual work in promoting physical activity and healthy habits among senior high school and college students in Southern Leyte State University- Maasin City Campus since July 2019 to present. I also have an experience in making **course map, syllabus, and modules.**

I was also a member of Cebu Normal University Kudyapi Folkloric Ensemble wherein we were able to represent our school to the regional and national PASUC. I am also a member of Cebu City Dance Sport Team and competed local and national level. Furthermore, I am a university athlete who participated regional and national SCUAA for four consecutive years.

In closing, I am willing to meet you personally to further discuss with you my extensive experience and skills. Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,


ALBERT JAN M. NOTARTE
Applicant