

Purok 3

Tahud, Inopacan, Leyte

23 January 2024

Hr Manager

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am/sir, ,

#### LETTER OF APPLICATION

I write to apply for the position ( administrative aide I) as posted in the vsu job portal.

I am a graduate of Bachelor of Science in Agribusiness from Visayas State University main campus.

I have previous job that are not related to the job but I'm confident that my skills and experience to my studies can make a great contribution.

I look forward to have an interview to discuss other matters as stated on my attached documents.

Yours faithfully,



Cagoyong, Lorymie I.

