## CS Form No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. Print legibly. Tick appropriate boxes ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) 2. SURNAME LAYOLA IAME EXTENSION (JR., SR) FIRST NAME ANNA LEA MIDDLE NAME MELORIN 3. DATE OF BIRTH 09/07/1998 16. CITIZENSHIP ☑ Filipino Dual Citizenship (mm/dd/yyyy) ☐ by birth ☐ by naturalization 4. PLACE OF BIRTH Pls. indicate country: MANDAUE, CEBU If holder of dual citizenship, please indicate the details. 5. SEX □ Male Single ☐ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. Street □ Widowed □ Separated HINAPU GAMAY ☐ Other/s: Subdivision/Village Barangay SOUTHERN LEYTE MAASIN CITY 155 7. HEIGHT (m) Citv/Municipality 8. WEIGHT (kg) 56 ZIP CODE 6600 18. PERMANENT ADDRESS 9. BLOOD TYPE A+ House/Block/Lot No. Street HINAPU GAMAY 10. GSIS ID NO. N/A Subdivision/Village MAASIN CITY SOUTHERN LEYTE 11. PAG-IBIG ID NO. N/A City/Municipality Province 12. PHILHEALTH NO. 13-251668346-9 ZIP CODE 6600 13. SSS NO. 34-8800497-1 19. TELEPHONE NO. NONE 14. TIN NO. 748-432-062 09677010252 20. MOBILE NO. N/A 15. AGENCY EMPLOYEE NO. 21. E-MAIL ADDRESS (if any) alm.layola@vsu.edu.ph FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A MIDDLE NAME OCCUPATION EMPLOYER/BUSINESS NAME BUSINESS ADDRESS TELEPHONE NO. 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME FIRST NAME

MIDDLE NAME			(Continue on separate sheet if necessary)							
III. EDUCATIONAL BACKG	JCATIONAL BACKGROUND									
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS		
				From	То	()		RECEIVED		
ELEMENTARY	NONOK NORTE ELEMENTARY SCHOOL	N/A		2005	2011	N/A	2011			
SECONDARY	NONOK NORTE NATIONAL HIGH SCHOOL	N/A		2011	2015	N/A	2015			
VOCATIONAL / N/A TRADE COURSE		N/A		N/A N/A		N/A				
COLLEGE	VISAYAS STATE UNIVERSITY	BS in AGRICULTU	RE	2015	2019	N/A	2019	CUM LAUDE		
GRADUATE STUDIES										
(Continue on separate sheet if necessary)										
SIGNATURE				<b>DATE</b> 09-17-2020						

IV. CIVIL S	ERVICE ELIG	BILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			RATING	DATE OF EXAMINATION /	PLACE OF EXAMINA	TION / CONFEE	PMENT	LICENSE (if applicable)	
			(If Applicable)	CONFERMENT	PEACE OF EXAMINA	THOM/ COM EI	AMEN I	NUMBER	Date of Validity
N/A									
									-
			(Cox	ntinue on separate sheet	if necessary)				
	EXPERIENCE								
	vate employme USIVE DATES	ent. Start from your recei	nt work) Descriptio	n of duties should	be indicated in the attac	hed Work Ex	SALARY/ JOB/ PAY	et.	
20. INOE	nm/dd/yyyy)	POSITION T (Write in full/Do not		DEPARTMENT / AG (Write in ful	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)	
From	То			Australian Ce		INCREMENT			
09-16-2019	PRESENT	SRA			tural Research	16, 000	N/A		N
									<del>                                     </del>
									<del>                                     </del>
			(Cor	ntinue on separate sheet		<u>.                                    </u>	<u>I</u>		
SIGNATURE					DATE		09-	17-2020	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S							
29. NAME & ADDRESS OF OF (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
(Wille II luii)	From To						
N/A							
	(Cor	ntinue on separate	sheet if necessary)				
VII. LEARNING AND DEVELOPMENT (L&D) I	NTERVENTIONS/TRAINING PR	OGRAMS AT	TENDED				
30. TITLE OF LEARNING AND DEVELOPMENT INTE (Write in full)		ATTE	E DATES OF NDANCE dd/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ CONDUCTED/ SPONSORED BY Supervisory/ (Write in full) Technical/etc)		
Market Matching Forum and Good Agricultural Practic	es (GAP) Orientation	02/06/2020	02/06/2020	4.0	Technical	Agricultural Training insulute o, East-West Seeu and Australian Center of International Agricultural	
Consolidation of Ladderized Good Agricultural Practic		01/20/2020	01/24/2020	40.0	Technical	Agricultural Training Institute 8 / Australian Center	
Training Modules						of International Agricultural Research Agricultural Training Institute 8 / Australian Center	
Crop Protection on Vegetable Production		10/15/2019	10/15/2019	8.0	Technical	of International Agricultural Research Agricultural Training Institute 8 / Australian Center	
Training of Trainors on Good Agricultural Practices (G	(AP) on Vegetable Production	9/23/2019	9/27/2019	40.0	Technical	of International Agricultural Research	
Disaster Preparedness		04/21/2018	04/21/2018	8.0	Technical	Fraternity and Sorority, Senior Service Event	
Asexual Plant Propagation and Landscaping for the Yo	outh (APPLY)	05/29/2017	06/02/2017	40.0	Technical	Agricultural Training Institute 8	
Food Value Chain Seminar		12/01/2016	12/02/2016	16.0	Technical	visayas state University, Agriculturar Framing Institute 8, and Ministry of Agriculture, Forestry and	
Skills Development Practicum		05/01/2016	05/31/2016	240.0	Technical	Visayas State University	
		Minus c = -	about if				
VIII. OTHER INFORMATION	(Cor	mue on separate	sheet if necessary)				
	NO.	I-ACADEMIC DIST	NCTIONS / RECOGN	IITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES  VIDEO MAKING	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)  2ND PLACER REGIONAL 4H EXPLORER'S CAMP (MARCH 2019)  N/A						
	2ND PLACER REGIONAL 4H EXF NATIONAL PROJECT CONTESTA	N/A					
IHANING PAFI MAKING	CONVENTION (MAY 2015)	N/A					
	(Cor	ntinue on separate	sheet if necessary)				
SIGNATURE				Di	ATE	09-17-2020	

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit - Care	☐ YES ☐ YES If YES, give details	☑ NO ☑ NO s:				
35.	a. Have you ever been found guilty of any administrative offe	☐ YES If YES, give details	☑ NO S:				
	b. Have you been criminally charged before any court?	☐ YES If YES, give details Date Filed: Status of Case/s:	☑ NO s:				
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☑ NO If YES, give details:					
37.	Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, fir in the public or private sector?	☐ YES ☑ NO If YES, give details:					
38.	a. Have you ever been a candidate in a national or local electron are section.	☐ YES If YES, give deta	☑ NO iils:				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local or loca	☐ YES ☑ NO If YES, give details:					
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):					
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag and (c) Solo Parents Welfare Act of 2000 (RA 8972), please						
a.	Are you a member of any indigenous group?	☐ YES	☑ NO				
b.	Are you a person with disability?	If YES, please specif	☑ NO				
C.	Are you a solo parent?	If YES, please specify YES If YES, please specify	☑ NO				
41.	REFERENCES (Person not related by consanguinity or affinity to applican	t /appointee)					
	NAME	ADDRESS	TEL. NO.		ID picture taken within		
	Cristita Clava	PAgSO, Capitol, Maasin City	0916-961-9913		the last 6 months 4.5 cm. X 3.5 cm (passport size)		
	Maria Helen P. Seco	ATI-RTC 8, VSU, Visca, Baybay City, Leyte	0915-532-2147		Computer generated		
	Concepcion B. Miro	ATI-RTC 8, VSU, Visca, Baybay City, Leyte			or photocopied picture is not acceptable		
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this document administrative/criminal case/s against me.	ent laws, rules and regulations of the lentative to verify/validate the contents state	Republic of the ed herein.		РНОТО	] 	
P	iovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance  overnment Issued ID:						
IE	D/License/Passport No.:	Signature (Sign inside the bo	ox)				
D	ate/Place of Issuance:	,		Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this	affiant exhibitin	g his/her validly issued o	government ID	as indicated above		
		Person Administering Oatl					
		า					