

Institute of Human Kinetics  
Visayas State University  
ViSCA, Baybay City, Leyte

Dear Dr. Charis B. Limbo

I was pleased to learn of your need for a Part-Time Instructor. I have ample experience in applying appropriate teaching and assessment methodologies, and am expert at designing and developing educational objectives and preparing teaching material. I am prepared to become an immediate team player within your organization.

The following are highlights of my skills and accomplishments:

- Graduated as Bachelor of Secondary Education Major in Music, Arts, Physical Education and Health (MAPEH) last June 14, 2019 at Visayas State University.
- Have passed the Licensure Examination for Teachers (LET) last September 2019 at Tacloban, City

My strong initiative and exceptional organizational skills, combined with my ability to work well under pressure, allow me to play a crucial role in fast-paced teaching environment. Furthermore, I am capable of simplifying lesson plans to achieve curriculum objectives, without sacrificing quality. I believe I will reach and improve upon your school's education standards.

Enclosed is my resume for your review. I welcome the opportunity to discuss with you personally how my skills and strengths can best serve your institution.

Sincerely,  
Michael Anfernee A. Gorre  
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