

July 09, 2024

MR. MARK RYAN TRIPOLE
Department Head, DoPAC
VSU, Visca, Baybay City, Leyte

DEAR SIR:

I am writing this note to formally inform you that I currently do not have a copy of my TPES back when I served as a Part-Time Instructor in DoPAC but I assume the department already has a copy of the file. Thank you.

Sincerely,

Raymond R. Ocares