

January 2023

EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Dear Sir:

Please allow me to apply for a **Utility/messenger** or any position that suits my qualification in your good office.

I, **Rodel G. Braga**, 36 years old, presently residing at Brgy. Guadalupe, Baybay City, Leyte. I am honest and hardworking. I'm a type of a person who is flexible and responsible to all the things that I handle. I believe that my work experience and personal qualities, will qualify me well for the position. Attached is my resume for your perusal. If given an opportunity, I'm willing to be trained and use fully my knowledge. I am willing to come for an interview anytime at most convenient to you.

Thank you.

Respectfully yours,



RODEL G. BRAGA

Applicant