

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME	S A N T O S												
FIRST NAME	C H R I S T I A N												
MIDDLE NAME	A L K U I N O										2. NAME EXTENSION (e.g. Jr., Sr.)		
3. DATE OF BIRTH (mm/dd/yyyy)		02/02/1987		11. PRESENT ADDRESS		Brgy. Sto. Rosario, Baybay City, Leyte							
4. PLACE OF BIRTH		MAKATI, MAILA											
5. SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female											
6. CIVIL STATUS		<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/>		12. ZIP CODE		6521							
				13. TEL. NO./CEL. NO.		+639677007806							
				14. PHILHEALTH NO.		13-025218991-3							
7. CITIZENSHIP		Filipino		9. WEIGHT (kg)		75		15. TIN		493-788-343-000			
8. HEIGHT (m)		5'7		10. BLOOD TYPE		B+		16. PAG-IBIG ID NO.					
17. SPOUSE'S SURNAME		SANTOS				18. NAME OF CHILD (Write full name and list all)				DATE OF BIRTH (mm/dd/yyyy)			
FIRST NAME		FRANCES ANN				JALYAH DIANNA LAINE A. SANTOS				02/26/2018			
MIDDLE NAME		ARBOL				JORGE LEO-TANZ A. SANTOS				12/11/2020			
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade _____ / Graduated) <input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated) <input checked="" type="checkbox"/> College (1st, 2nd, 3rd, 4th, Graduated) Degree: <u>Associate in Computer</u>											
20. CAREER SERVICE ELIGIBILITY		<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: <u>NCII</u>											
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)		DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)		SALARY (Daily or Monthly)		STATUS OF APPOINTMENT (Perm/Temp/ Job Order)		GOV'T SERVICE (Yes / No)			
From To													
04/24/2022 Present		Warehouse man & delivery driver		VSU (SPMO)		568.00/day		Job Order		No			
09/04/2020 02/23/2022		Sprinter/delivery rider		J&T Express Baybay Branch		365.00/day		Temporary		No			
06/15/2017 12/18/2017		Administrative Document Processor		Belcris Foods, Inc.		500.00/day		Temporary		No			
01/27/2017 05/20/2017		Service Crew		The Social bar and restaurant		300.00/day		Temporary		No			
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Proficiency (Please check)				REMARKS							
		Highly Skilled		Average						Fair			
Computer literate		√											
Typing/encoding		√											
Document Processing		√											
Driving		√											
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)							
		From To											
NC II Commercial Cooking		10/06/2010 10/06/2015											
NC II bartending		05/15/2016 05/14/2021											
		/ /											
<p>I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.</p>													
24. COMMUNITY TAX CERTIFICATE NO. _____ ISSUED AT: _____ ISSUED ON (mm/dd/yy): _____													
SIGNATURE : <u>CHRISTIAN ALKUINO SANTOS</u> DATE ACCOMPLISHED: (mm/dd/yyyy) <u>January 04, 2023</u>													