

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GRANADA	
FIRST NAME	MC BLER	
MIDDLE NAME	PEPITO	
3. DATE OF BIRTH (mm/dd/yyyy)	10/27/1983	16. CITIZENSHIP
4. PLACE OF BIRTH	CATBALOGAN, SAMAR	If holder of dual citizenship, please indicate the details.
5. SEX	☒ Male ☐ Female	☒ Filipino ☐ Dual Citizenship
6 CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	☐ by birth ☐ by naturalization
7. HEIGHT (m)	5'2"	Pls. indicate country:
8. WEIGHT (kg)	73 KGS.	
9. BLOOD TYPE	"B-"	
10. GSIS ID NO.		
11. PAG-IBIG ID NO.		
12. PHILHEALTH NO.		
13. SSS NO.		
14. TIN NO.		
15. AGENCY EMPLOYEE NO.		
17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street	
	148E, JACINTO ST. ZONE 23	
	Subdivision/Village Barangay	
	BAYBAY CITY LEYTE	
	City/Municipality Province	
18. PERMANENT ADDRESS	6521	
	N/A	
	House/Block/Lot No. Street	
	Subdivision/Village Barangay	
	City/Municipality Province	
19. TELEPHONE NO	N/A	
20. MOBILE NO.	09394444046	
21. E-MAIL ADDRESS (if any)	mcblergranada2017@gmail.com	
21. E-MAIL ADDRESS (if any)	mcblergranada2017@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR.)		N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO				
24. FATHER'S SURNAME	GRANADA			
FIRST NAME	JUANITO			
MIDDLE NAME	FAT			
25. MOTHER'S MAIDEN NAME				
SURNAME	PEPITO			
FIRST NAME	LOLANDA			
MIDDLE NAME	CUNA			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	BAGACAY ELEMENTARY SCHOOL	PRIMARY	From To 1990 1996		1996	N/A
SECONDARY	BAYBAY NHS	HIGH SCHOOL	1996 2000		2000	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A			
COLLEGE	VISAYAS STATE UNIVERSITY(MAIN)	BS-AGRIBUSINESS	2000 2006		2006	N/A
GRADUATE STUDIES	N/A	N/A	N/A			
(Continue on separate sheet if necessary)						

SIGNATURE	DATE
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27	CAREER SERVICE/RA 1080 (BOARD/BARY UNDER SPECIAL LAWS/ CSES/ CSEE BARANGAY ELIGIBILITY / DRIVERS LICENSE	RATING (if Applicable)	DATE OF EXAMINATION/ CONFIRMMENT	PLACE OF EXAMINATION/ CONFIRMMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
DRIVERS LICENSE					H12-11-002275	10/27/2032
CSC Sub-Professional	80.00	March 3, 2024	Ormoc City, Leyte			

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

1-10-2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed.

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☐ NO
☐ YES ☒ NO
If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO
If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO
If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country):

40. Pursuant to: (a) Indigenous Peoples Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

- a. Are you a member of any indigenous group?
- b. Are you a person with disability?
- c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No.: _____
☐ YES ☒ NO
If YES, please specify ID No.: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
JOREEN ALBA	BRGY. GUADALUPE, BAYBAY CITY	9283664408
MARC LOUIS B. SAMPLO	BAYBAY CITY, LEYTE	9491513085
VY ANN F. MOJADO	BAYBAY CITY, LEYTE	9085329530

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases against me.



PHOTO



Right Thumbmark

Government issued ID (i.e. Passport, GSIS SSS, PRC Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government issued ID:	DRIVER'S LICENSE
ID/License/Passport No.:	H12-11-002275
Date/Place of Issuance:	10/19/2022/BAYBAY CITY, LEYTE

Signature (Sign inside the box) 1-30-2025	
Date Accomplished	

SUBSCRIBED AND SWORN to before me this _____

affiant exhibiting his/her validly issued government ID as indicated above.

MARC LOUIS B. SAMPLO
Person Administering Oath