

October 24, 2025

PROSE IVY G. YEPES  
President  
Visayas State University

Through: HONEY SOFIA V. COLIS  
Director, Human Resource Management & Development

Dear President Yepes,

Warm Greetings!

I am writing to express my interest in the Farm Worker position at Department of <sup>METEO RO LOGY</sup> ~~Animal Science~~, as advertised. With a strong work ethic, hands-on experience in agricultural work, and a deep respect for nature and sustainable farming, I believe I can make a valuable contribution to your team.

I have experience in tasks such as planting, cultivating, harvesting, and maintaining crops, as well as caring for livestock and operating basic farm machinery. I am physically fit, reliable, and able to work long hours under varying weather conditions. I also work well both independently and as part of a team, ensuring that all farm operations are carried out efficiently and safely.

I am eager to bring my skills, dedication, and enthusiasm to support your ongoing success.

I would welcome the opportunity to discuss how I can contribute to your farm's productivity and goals. Thank you for considering my application. I look forward to your positive response.

Sincerely yours,

  
Pedro Y. Almonite

Applicant