

December 16, 2022

HONEY SOFIA V. COLIS  
OIC Director, ODHRM  
Visayas State University  
Visca, Baybay City, Leyte  
jobs.vsu.edu.ph

Dear **Dir. Colis**:

Good day!

Just this evening (10:05 PM December 16, 2022), I saw your job vacancy posting through the Civil Service Commission website. Hence, I immediately write this letter to express my interest in applying for the position as Science Research Specialist I with plantilla item number of SRAS1-8-1998. I believe that I will fit on the said position, and would be able to perform the needed tasks.

I am Carin B. Martirez, a cum laude graduate and a licensed agriculturist. I already have my career service eligibility and I also have a work experience of almost three years as agriculturist I in the Department of Agriculture – Regional Field Office 8. Currently, I am a full time second-year student here in VSU main pursuing my degree on Master of Science (MS) major in Agronomy, minor in Agricultural Extension. I am finished with all of my courses, and focusing now on manuscript writing, on January, 2023 by God's grace I will be able complete and finished my MS journey.

I am a kind of a person that is honest, independent, responsible, trustworthy, and always think first for the sake of others rather than on myself. In addition, I have a well-developed sense of space and function.

I am very eager to have a job, and I am willing to perform whatever tasks and functions that may be assigned from time to time.

Looking forward on your positive response. If you have any further questions, please contact me through the following: (1) email at carinborja@gmail.com; (2) messenger at Carin Borja Martirez (Joy); and cellphone number at 0927-273-3441 or 0938-004-6624.

Thank you very much in advance and God bless you always.

Respectfully yours,

  
CARIN B. MARTIREZ