

January 28, 2022

VENICE I. IBANEZ

Department Head

Department of Tourism and Hospitality Management

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am,

I, the undersigned, would like to express my wish to apply for being a part-time instructor position in your good office. My personal data sheet vitae are attached for your reference. I am confident that my abilities to give instruction and supervision, combined with my communication skills and professional ethic would greatly benefit your school.

I am a graduate of Bachelor of Science in Hotel Restaurant Tourism and Management at Visayas State University, Visca Baybay City, Leyte and also earned my second degree in Diploma in Teaching Secondary in Education at Eastern Visayas State University, Ormoc City, Leyte. In which I have also enrolled under the program of Master's in Education Major in Technical Education at Palamon Institute of Technology, Palamon, Leyte. And, also, I am an NCII holder of Bread and Pastry Production, Cookery, Food and Beverage Services and Bartending and TM1 (for Assessment). My educational background and my interest in the development of the students led me to join in different teacher training programs which honed my skills.

Believing that education is the key to success of the students, I hope to be a part of your established school which has been always known as the producer of young students known for their excellence in various fields. My goal to provide an interesting learning environment that encourages students to be the best while honing my skills further as a teacher.

Knowing how vital continuous professional development is, I also participated in different teacher training programs in the past four years. Doing so has helped me improve my interpersonal skills and let me get involved in different matters concerning the development of the community where I belong.

Working in a group has always been an exciting thing to me as I believe that strong collaboration can bring out the best in the people within a society.

Should you have questions, please contact me at my number 09480969873 / 09164276116 at your convenience. Thank you for your time and consideration.

Thank you and God Bless

Sincerely,

BENJIE R. BANDOJA

Teacher Applicant