

HEZIEL MAE JOY N. PITOGO

Part-time Instructor

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Christian Life Center

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December 26, 2024

DR. MARIA VANESSA E. GABUNADA

Department Head

Department of Arts, Languages, and Literature (DALL)

Visayas State University

Visca, Baybay City, Leyte 6521

Philippines

Ma'am:

Good day!

This letter expresses my intention in reapplying as a part-time instructor in your department for the second semester of the academic year 2024-2025.

I have worked in DALL for three semesters now. Yes, teaching adult learners is not without challenges but nothing compares to the fulfillment I find whenever I see students strive to do good, understand, and enjoy the lessons I prepare for them. Aside from the topics that are outlined in every course assigned to me, the other aspect that I like about being an instructor is connecting with the learners I handle and being able to guide them through the months that I am their mentor. Every semester, I strive to upgrade how I approach the topics of the courses given to me; each semester is a learning experience of what works, what does not, and what needs to be improved when it comes to lesson preparations. This drive to be better is a strength that, I believe, makes me a good addition to your department's teaching force.

I have attached my updated resume and other pertinent papers for your perusal. I am looking forward to talking with you about my qualifications and contributions to the department should you decide to hire me.

Thank you, ma'am, and God speed!

Sincerely,



Heziel Mae Joy N. Pitogo