

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ Ind use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	NEGRADAS		
FIRST NAME	ROUVINN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	UY		
3. DATE OF BIRTH (mm/dd/yyyy)	11/10/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	COGON House/Block/Lot No. Street VILLA LOLITA SUBD 85B Subdivision/Village Barangay TACLOBAN CITY City/Municipality Province
7. HEIGHT (m)	1.8	ZIP CODE	6500
8. WEIGHT (kg)	80	18. PERMANENT ADDRESS	ZONE 1 House/Block/Lot No. Street BRGY ARADO Subdivision/Village Barangay PALO LEYTE City/Municipality Province
9. BLOOD TYPE	0+	ZIP CODE	6501
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121018201251	20. MOBILE NO.	9158887255
12. PHILHEALTH NO.	010254133634	21. E-MAIL ADDRESS (if any)	<a href="mailto:rouvinn.negradas@obf.ateneo.edu">rouvinn.negradas@obf.ateneo.edu</a>
13. SSS NO.	3429741345		
14. TIN NO.	415902466		
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	NEGRADAS			
FIRST NAME	ALBINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ENGRACIAL			
25. MOTHER'S MAIDEN NAME				
SURNAME	UY			
FIRST NAME	ROSA			
MIDDLE NAME	AGUAYON			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	RIZAL CENTRAL SCHOOL	ELEMENTARY	22/06/2000	28/04/2006		2006	WITH HONORS
SECONDARY	ST MARY'S ACADEMY OF PALO	HIGH SCHOOL	28/06/2006	02/03/2010		2010	WITH HONORS
VOCATIONAL / TRADE COURSE							
COLLEGE	UP VISAYAS TACLOBAN COLLEGE	BA COMMUNICATION ARTS MAJOR IN LITERATURE	02/06/2010	27/06/2016		2016	STINGENTIA PH SCHOLAR
GRADUATE STUDIES	ATENEDE DE MANILA UNIVERSITY	MA ENGLISH LANGUAGE AND LITERATURE TEACHING	02/01/2021	PRESENT			50% SCHOLAR

(Continue on separate sheet if necessary)

SIGNATURE	 ROUVINN U. NEGRADAS	DATE	March 24, 2021
-----------	------------------------------------------------------------------------------------------------------------	------	----------------

[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<b>SIGNATURE</b>	 <b>ROUVIN N. NEGRADAS</b>	<b>DATE</b>	<b>MARCH 24, 2021</b>
------------------	------------------------------------------------------------------------------------------------------------------	-------------	-----------------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	UP AN BALANGAW PERFORMING ARTS GROUP	08/01/2010	PRESENT		FORMER PRESIDENT	
	UP TRISKELIONS TACLOBAN UNIT		PRESENT		FORMER VICE PRESIDENT AND PRESIDENT	
	UPLB SAMAHANG LAYB	11/01/2013	11/01/2014		POETRY WRITER AND CONTRIBUTOR	
	UPLB UGNAYAN NG PAHINUNGOD	06/01/2014	07/01/2014		COMMUNITY IMMERSION	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DepEd-PEAC 2018 Summer In-Service Training (INSET) for Senior High School Teachers in	06/01/2018	06/02/2018	16.0		DEP. EDUCATION PHIL. EDUCATIONAL ASSISTANCE COMM.
	Seminar-Workshop on Transformational Teaching for the	04/14/2018	04/14/2018	8.0		PHOENIX PUBLISHING INC.
	Seminar-Workshop on Professional Learning Communities	02/05/2018	02/06/2018	16.0		ST. THERESE CHRISTIAN DEV'T CENTER FOUNDATION INC.
	Seminar-Workshop on Student Engagement & Standard – based Assessment	06/13/2018	06/14/2018	16.0		PHOENIX PUBLISHING INC.
	Seminar – Workshop on 21st Century Teaching & Learning:	12/02/2018	12/03/2018	16.0		ST. THERESE CHRISTIAN DEV'T CENTER FOUNDATION INC.
	The Philippine Center of International Pen's Workshops on Teaching Philippine Literature in High School and College	04/03/2017	04/04/2017	16.0		PHIL. CENTER OF INTERNATIONAL PEN
	1st National Young Teachers Boot Camp of YOUTeach Philippines	01/07/2017	01/14/2017	40.0		YSEALI
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
		(Continue on separate sheet if necessary)				
SIGNATURE		ROUVINN U. NEGRADAS		DATE	MARCH 24,2021	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<div style="display: flex; justify-content: space-between;"> <input checked="" type="checkbox"/> YES           <input type="checkbox"/> NO         </div> <p>If YES, give details: _____ RESIGNED TO PURSUE GRADUATE STUDIES IN MANILA</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, please specify: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, please specify ID No: _____</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> YES           <input checked="" type="checkbox"/> NO         </div> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Prof. Joycie Dorado-Alegre</td> <td>University of the Philippines - Tacloban</td> <td>0905 874 1831</td> </tr> <tr> <td>Asst. Prof. Arvin de Veyra</td> <td>University of the Philippines - Tacloban</td> <td>0932 8802926</td> </tr> <tr> <td>Ms. Christelle C. Corpin, MAEd</td> <td>St. Therese Christian Development Center Foundation Inc.</td> <td>0917 750 0635</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Prof. Joycie Dorado-Alegre	University of the Philippines - Tacloban	0905 874 1831	Asst. Prof. Arvin de Veyra	University of the Philippines - Tacloban	0932 8802926	Ms. Christelle C. Corpin, MAEd	St. Therese Christian Development Center Foundation Inc.	0917 750 0635		
NAME	ADDRESS	TEL. NO.													
Prof. Joycie Dorado-Alegre	University of the Philippines - Tacloban	0905 874 1831													
Asst. Prof. Arvin de Veyra	University of the Philippines - Tacloban	0932 8802926													
Ms. Christelle C. Corpin, MAEd	St. Therese Christian Development Center Foundation Inc.	0917 750 0635													
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>PRC</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>1622810</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>FEBRUARY 01, 2018</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PRC	ID/License/Passport No.:	1622810	Date/Place of Issuance:	FEBRUARY 01, 2018	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 100px; text-align: center; vertical-align: middle;"> </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">MARCH 24, 2018</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	MARCH 24, 2018	Date Accomplished
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)															
PLEASE INDICATE ID Number and Date of Issuance															
Government Issued ID:	PRC														
ID/License/Passport No.:	1622810														
Date/Place of Issuance:	FEBRUARY 01, 2018														
Signature (Sign inside the box)															
MARCH 24, 2018															
Date Accomplished															
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size)</p> <p>Computer generated or photocopied picture is not acceptable</p> </div> <p style="text-align: center;">PHOTO</p> <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div> <p style="text-align: center;">Right Thumbmark</p>															
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>															