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31 July 2023

**Engr. EPIFANIA G. LORETO**

Dean, Department of Civil Engineering  
Visayas State University  
VisCA, Baybay City Leyte

Dear Engr. Loreto;

I am writing this letter to apply for the **INSTRUCTOR** position. I learned about the position through jobs.vsu.edu.ph. It would be a great privilege and opportunity for me to be part your team.

I am a graduate of Bachelor of Science in Civil Engineering at Visayas State University – Main Campus last June 2020. I passed the May 2022 Civil Engineering Board Exam and the February 2023 Master Plumber Licensure Exam. I have almost 1 year experience as an Engineering Aide in our Municipality and most of our work focuses on Plan Making, Site Supervision and Bidding Preparation. Moreover, I have also 6 months experience as a Site Engineer in Tower Retrofitting and Tower Erection at MK Zack Builders, Corporation.

It would be a pleasure for me to discuss the opportunities. You can contact me at +63 991 879 8049 or +63 907 027 3470 or send me your message through email (bdngamutan@gmail.com) and facebook (Ben Gamutan) for further verification along with this application.

Together with the cover letter, I attach herewith my Resume, Transcript of Records, and Diploma your full consideration. I appreciate your time reviewing my application, and it will be a pleasure for me to attend an interview with you at your convenient time.

Sincerely,

  
BEN DANIEL N. GAMUTAN