

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SALVO		
FIRST NAME	MONETTE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ROMARATE		
3. DATE OF BIRTH (mm/dd/yyyy)	SEPTEMBER 12, 1977	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☒ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ZAMBOANGA CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	BLK. 14 LOT 17 House/Block/Lot No. Street LOLITA HOMES GUINDAPUNAN Subdivision/Village Barangay PALO LEYTE City/Municipality Province
7. HEIGHT (m)	1.56m	ZIP CODE	6501
8. WEIGHT (kg)	48 kg		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	BLK. 14 LOT 17 House/Block/Lot No. Street LOLITA HOMES GUINDAPUNAN Subdivision/Village Barangay PALO LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6501
11. PAG-IBIG ID NO.	1211-5147-3012		
12. PHILHEALTH NO.	1302-5023-5039		
13. SSS NO.	0111-6420-8255	19. TELEPHONE NO.	N/A
14. TIN NO.	212-746-868	20. MOBILE NO.	0951-032-7090
15. AGENCY EMPLOYEE NO.	lph-00916	21. E-MAIL ADDRESS (if any)	monette.r.salvo@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	SALVO		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	HANSEL JON	NAME EXTENSION (JR., SR)	ANGELICA MONIQUE R. SALVO	05/06/2004
MIDDLE NAME	AURELIA		YVES XAVIER R. SALVO	10/05/2005
OCCUPATION	GOVERNMENT EMPLOYEE		FRANCIS XAVIER R. SALVO	06/21/2007
EMPLOYER/BUSINESS NAME	N/A		ALLYSA ANNE R. SALVO	07/04/2009
BUSINESS ADDRESS	N/A		SOPHIA ANNE R. SALVO	07/04/2009
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ROMARATE			
FIRST NAME	RAUL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ASENSI			
25. MOTHER'S MAIDEN NAME				
SURNAME	TOLEDO			
FIRST NAME	BRENDA			
MIDDLE NAME	EDROSOLANO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LIANGA CENTRAL ELEMENTARY SCHOOL	ELEMENTARY	1985	1990	GRADUATE	1989	WITH HONORS
SECONDARY	LICEO DE CAGAYAN UNIVERSITY	HIGH SCHOOL	1990	1994	GRADUATE	1994	WITH HONORS
COLLEGE	WESTERN MINDANAO STATE UNIVERSITY	BACHELOR OF SCIENCE IN BIOLOGY	1994	1999	GRADUATE	1999	DIPLOMA
VOCATIONAL/TRADE COURSE	PHILIPPINE WOMEN'S UNIVERSITY	NCII -FBS & NCII COOKERY	2015	2016	NCII	2016	CERTIFICATE
GRADUATE STUDIES	SOUTHWESTERN UNIVERSITY	BACHELOR OF LAWS	2002	2005	3RD YEAR	2011	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

5-19-23

CS FORM 212 (Revised 2017), Page 1 of 4

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER
SPECIAL LAWS/ CES/ CSEE
BARANGAY ELIGIBILITY / DRIVER'S LICENSE

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)

nl

5-19-23

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To (mm/dd/yyyy)		
N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE	N/A	N/A
COMMUNICATION SKILLS		
DRIVING SKILLS		
COOKING/CROSS STITCHING/DANCING/SINGING		

(Continue on separate sheet if necessary)

CS FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☐ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details: _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO ☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>GLENYSS R. PRESNILLA</td> <td>TACLOBAN CITY</td> <td>9356044618</td> </tr> <tr> <td>CLARK WENDEL D. AURELIA</td> <td>PALO LEYTE</td> <td>9179412855</td> </tr> <tr> <td>HEIDEE A. BIDUA</td> <td>PALO LEYTE</td> <td>9356209621</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	GLENYSS R. PRESNILLA	TACLOBAN CITY	9356044618	CLARK WENDEL D. AURELIA	PALO LEYTE	9179412855	HEIDEE A. BIDUA	PALO LEYTE	9356209621
NAME	ADDRESS	TEL. NO.											
GLENYSS R. PRESNILLA	TACLOBAN CITY	9356044618											
CLARK WENDEL D. AURELIA	PALO LEYTE	9179412855											
HEIDEE A. BIDUA	PALO LEYTE	9356209621											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: UMID ID ID/License/Passport No.: 0006-1733901-2 Date/Place of Issuance: TACLOBAN CITY	 Signature (Sign inside the box) 5-19-23 Date Accomplished Right Thumbmark												
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath													