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**MR. AL FRANJON M. VILLAROYA**

Department Head  
Department of Philosophy and Social Sciences (DPSS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear Mr. Villaroya,

Greetings of peace!

I have learned that the Department of Philosophy and Social Sciences (DPSS) is hiring part-time instructors. Being a degree holder specializing in Social Studies, I am eager to resecure a position in your esteemed department and make a significant contribution to realizing your vision and purpose.

Despite my short job experience, I believe I can transcend the role of being a part-time instructor since I was honed by my one school year experience at the Department of Liberal Arts and Behavioral Sciences (DLABS). As a would-be professional teacher, I can say that my experiences as a part-time instructor, helped me further develop my skills and knowledge about the teaching profession.

Truth being served, I still lack experience, but I can guarantee that I can work and meet your expectations through my skills, knowledge, and values, especially with the added guidance of your department. With my recent experience, I was able to immerse myself in diverse students imparting knowledge, and at the same time, learn from them. I hope and would love to continue the pursuit of teaching and extend my experience in the nurturing and welcoming culture of the Department of Philosophy and Social Sciences (DPSS).

I am beyond grateful for sparing some of your time and attention for reading this far. I would love to hear from you regarding the job position details and begin the hiring process's next step.

Sincerely,



Kizzy Mae S. Boja