

Sitio Coob, Brgy. Libertad
Ormoc City, Leyte
March 6, 2021

Ms. Charis B. Limbo
Department Head
Institute of Human Kinetics
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am;

Please accept this letter as notice of my desire to reapply for a teaching position at your established institution. I would like to renew my contract as I love working with this institution, I like the people here and very much enjoy the work that I do.

Given my qualifications, I believe that I am ready to take the responsibilities of a teacher as I have already equipped myself with skills and learnings which I gained through my experiences in teaching students in a variety of settings.

I look forward to involve myself to continuous professional development. Together in this application letter, I attached my resume with additional information about my qualifications for your full deliberation.

I am much willing to come for an interview and to answer any questions you may have at your most available time. Thank you very much for your consideration.

Very truly yours,

Rhea Mae C. Limpangog
Applicant