

**RUEL R. BALANA**

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**The Principal**

Visayas State University Laboratory High School

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am/Sir,

Greetings!

I am writing to express my interest in applying for the position of Part-Time Instructor at the Visayas State University Laboratory High School (VSU LHS). I am a licensed Agriculturist and a candidate for the degree Master of Animal Science at Visayas State University, where I also earned my Bachelor's degree in Animal Science, majoring in Animal Production.

I previously served as a part-time instructor at VSU Integrated High School, where I taught Agriculture 1 and Agriculture 3. Through this role, I developed effective teaching strategies and worked closely with students from diverse backgrounds. I am confident in handling agricultural topics, especially poultry and swine production, crop science, and basic research methodologies.

In addition to my teaching experience, I have held various positions including Administrative Aide, Community Organizer at ATI-RTC 8, Data Encoder, and Field Enumerator at VSU. These roles have helped me build essential communication, technical, and organizational skills that would be beneficial to your institution.

I am passionate about agriculture education and committed to fostering student engagement through practical and science-based learning. I am eager to contribute to the mission and academic excellence of VSU LHS.

I am available for an interview at your most convenient time. You may contact me through my mobile number or email.

Thank you very much for your time and consideration.

Respectfully yours,

**RUEL R. BALANA**

Applicant