

Sitio Sange San Agustin, Baybay City, Leyte  
6521  
July 23, 2024

**ANDREW A. MAZO, Ph.D.**

Director, IHK  
Department of Teacher Education  
Visayas State University  
ViSCA campus Baybay City, Leyte  
6521-A

Dear Dr. Mazo,

Christian Greetings!

I personally would like to thank you and your good office for all the opportunities you have offered to the faculty and staff of the Institute of Human Kinetics (IHK). I am also thankful when I heard that the Institute is opening a substitute instructor position, who could teach service Physical Education (PhEd courses) and other major subjects for the BPED program, and at the same time have the ability to coach for your in-lined sports in the varsity program of the Institute. I would like to grab the opportunity and re-apply for the said position this coming second semester A.Y: 2024-2025. If given the chance, I will assure to continuously give my utmost service to the Institute to the best of my ability.

A personal interview would mean a lot to me as an applicant at your most convenient time. You can reach me through my cellphone number: 09176260280.

Looking forward to still have a productive years with you and the Institute.

Very truly yours,



LYNDON L. MANINGO  
Applicant