

MARVIN O. VISTAL

Brgy. Gabas, Baybay Leyte

Mobile: (+63) 905-471-3167/ 992-559-7644

movistal@gmail.com

Messenger: nirvamnajatod

OBJECTIVE

- To be part of the organization and in the process, gain further knowledge and experience for self-development and career.

PROFESSIONAL EXPERIENCE

**August
2016 –
June 2022** **Part-Instructor
Visayas State University
Baybay, City**

- Conduct classes to the students based on schedule.
- Effectively communicate the students.
- Support student learning.
- Assessing students' performance.
- Maintaining detailed records of grades and attendance.
- Attained trainings and meeting required by the department.

**February
2010-
June 2015** **Branch Manger
Norkis Group of Companies
Tacloban City, Leyte**

- Responsible for branch operation.
- Selling of the following products, MC units, lubricants, spare parts, and inhouse insurance.
- Achieving sales target and collection.
- Organize spending and allocate money wisely.
- Motivate branch employees to bring out the best of them.
- Warehouse monitoring of inventory of stocks, keeping of company properties and documents
- Conduct marketing activities and offer services to the clients.
- Attend meeting with business partner, like LTO, PNP Highway patrol, BIR and DOLE.

July 2008 - November 2009 **Branch Manager
Auto Solution Inc.
Ormoc City, Leyte**

- Responsible for branch operation.
- Selling of the following products, MC units, lubricants, spare parts, and inhouse insurance.
- Achieving sales target and collection.
- Organize spending and allocate money wisely.
- Motivate branch employees to bring out the best of them.
- Warehouse monitoring of inventory of stocks, keeping of company properties and documents.
- Conduct marketing activities and offer services to the clients.
- Attend meetings with business partners, like LTO, PNP Highway patrol, BIR and DOLE.

EDUCATION:

UNIVERSITY OF SAN JOSE RECOLETOS

Magallanes Street
Cebu City, 6000

Mater of Arts in Philosophy

21 units
2020-2022

Bachelor of Arts in Philosophy

2000-2004 (Graduated)

TRAININGS

- 2018 Re-echo Training on the New CHED general education. courses: Reading in Philippine History
- 2018 Re-echo Training on the New CHED general education. courses: Rizal
- 2018 Faculty training for the teaching of the new general education core courses: ETHICS
- 2018 Re-echo Training on the New CHED general education. courses: Understanding the
- 2017 Gender sensitivity training for the faculty and staff
- 2017 Museography workshop: Preserving and conserving the DLABS museum Collections.
- 2017 Faculty training for the teaching of the new general education (GE) core courses in Etika.
- 2018 Re-echo Training on the New CHED general education. courses: Rizal

SKILLS

- Team player
- Customer service
- Software proficiency
- Collaboration
- Adaptability
- Skills management

REFERENCES

Dr. Glen Pajares
VP for Planning and
Development
Visayas State University

Dr. Jerry Imbong
Faculty, DPSS
Visayas State University

Dr. Gualdo Fernandez
Faculty, DPSS
Visayas State University