

HONEY SOFIA V. COLIS

Director, ODHRM
Visayas State University
Baybay City, Leyte

Dear **Ms. Colis**:

I am writing to express my keen interest in the Administrative Assistant V (Electronics & Communications Equipment Technician) position at DYDC-FM. With my extensive experience in science research and broadcasting, as well as my education and training, I believe I have the necessary qualifications to excel in this role.

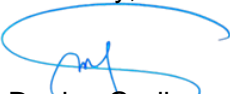
Currently, I am a Science Research Assistant at the Philippine Root Crop Research & Training Center. In this capacity, I have gained valuable experience in conducting research and collaborating with a diverse team. Additionally, I have also worked as a Virtual Content Manager, where I was responsible for managing the clients' online content and social media presence.

My previous experience includes working as a Media Production Assistant at the Department of Development Communication, as well as a Broadcast Program Producer/Announcer for two years, and as a Student Assistant at DYDC-FM. In these roles, I developed strong technical and communication skills, particularly in the areas of audio and video production, content creation, and broadcasting.

I hold a Bachelor of Science in Development Communication and a Master of Science in Development Communication. I have also undergone several training programs, including an undergraduate internship at DYDC-FM & DYHP-RMN Cebu, the 10th and 11th Pinoy Media Congress with ABS-CBN and PACE, and the Cinemakulay Broadcast Documentary Workshop with ABS-CBN News and Current Affairs. These training programs have provided me with a broad range of technical and theoretical knowledge, as well as practical skills that are essential for the Electronics & Communications Equipment Technician position.

I am excited about the opportunity to join DYDC-FM and contribute my skills and experience to the team. Thank you for considering my application. I have attached my resume and other relevant documents for your review. I look forward to the opportunity to discuss my application further.

Sincerely,



Danica Godinez
SRA, PhilRootcrops