

January 13, 2022

Dr. ROMMEL ARMACIN

Department Head

Visayas State University

Visca, Baybay City, Leyte

Dear Armacin:

Greetings!

I am interested in the Part-time Instructor as advertised in the 'jobs.vsu.edu.ph' by your organization. Hope you will consider me as an applicant in your good office. I am interested to be a part of your Department in achieving the mission and vision of the department as well as the university. Hope you will give me a chance.

I am Chyril Mae B. Nodalo, 24 years old, currently residing at San Vicente Street, Poblacion, Mahaplag, Leyte, Philippines. I am a graduate of Bachelor of Secondary Education- Biological Sciences major.

Enclose is my resume for your perusal and further information. Thank you very much and I shall be pleased to receive a notice for interview in your most convenient time. I could be reached through my mobile number 09510028168, chymmae08@gmail.com.

Let me thank you most sincerely for the favorable action that you will grant to this request.

Very Truly Yours,

CHYRIL MAE B. NODALO