

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. (Do not fill up For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	YCOY			
FIRST NAME	ELIZA MAE	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	ANTONIO			
3. DATE OF BIRTH (mm/dd/yyyy)	12/21/1998	16. CITIZENSHIP	FLIPINO	
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	Pls. indicate country.	
5. SEX	FEMALE			
6. CIVIL STATUS	SINGLE			
7. HEIGHT (m)	1.56	17. RESIDENTIAL ADDRESS  ZIP CODE	#0035 Purok 4 House/Block/Lot No. Street Bagong Buhay Subdivision/Village Barangay Ormoc City Leyte City/Municipality Province	
8. WEIGHT (kg)	82		6541	
9. BLOOD TYPE	B+		18. PERMANENT ADDRESS  ZIP CODE	#0035 Purok 4 House/Block/Lot No. Street Bagong Buhay Subdivision/Village Barangay Ormoc City Leyte City/Municipality Province
10. GSIS ID NO.	NA			6541
11. PAG-IBIG ID NO.	NA			
12. PHILHEALTH NO.	NA			
13. SSS NO.	NA	19. TELEPHONE NO.	053-832-8037	
14. TIN NO.	NA	20. MOBILE NO.	0909-0748431	
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if applicable)	elizamaycoy@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME OF CHILDREN (Write full name and date of birth (mm/dd/yyyy))	
FIRST NAME	NA	NA		NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	YCOY			
FIRST NAME	ROBERTO	JR.		
MIDDLE NAME	BINUEZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ANTONIO			
FIRST NAME	EMILYN			
MIDDLE NAME	LOZANO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION / DEGREE / COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL / UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ORMOC CITY SPED CENTER	BASIC EDUCATION	#####	03/15/2011		2011	5th honorable
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	BASIC EDUCATION	#####	04/25/2015		2015	5th honorable
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	#####	07/28/2020		2020	None
GRADUATE STUDIES							

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	05/29/2022



[illegible]


(Continue on separate sheet if necessary)

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

WAGE/WORKER/DAY					SALARY/JOB/DAY		
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[illegible]

(Continue on separate sheet if necessary)



DATE

05/29/2022



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)


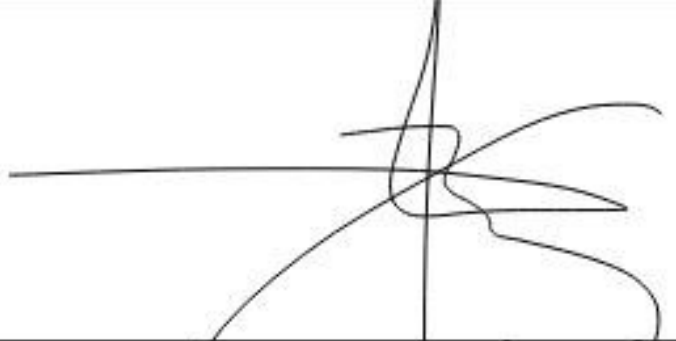
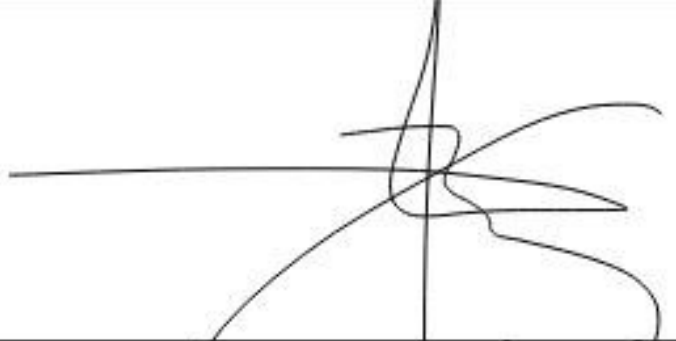
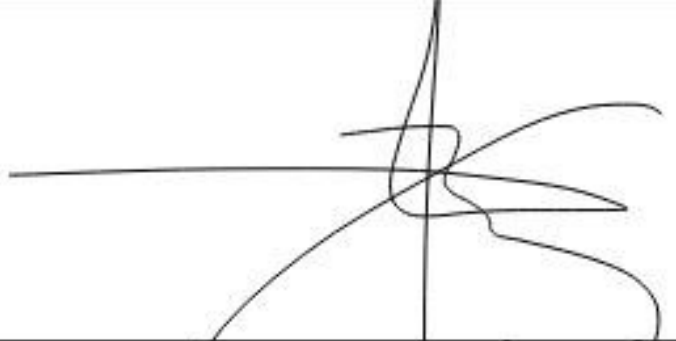
## VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

<i>SIGNATURE</i>		<i>DATE</i>	05/29/2022
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34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit – Career Employees)?	NO  If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	NO If YES, give details: _____  NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	NO If YES, give details: _____  NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	NO If YES, please specify: _____ NO If YES, please specify ID No: _____ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Gladys Doydora</td> <td>Bohol</td> <td>9778191400</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NAME	ADDRESS	TEL. NO.	Gladys Doydora	Bohol	9778191400							<div style="text-align: center;">               PHOTO           </div> <div style="border: 1px solid black; height: 100px; margin-top: 20px;"></div> <div style="text-align: center; margin-top: 5px;">Right Thumbmark</div>
NAME	ADDRESS	TEL. NO.											
Gladys Doydora	Bohol	9778191400											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Government Issued ID (ie.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td style="padding: 2px;">Government Issued ID: <b>Driver's License</b></td> </tr> <tr> <td style="padding: 2px;">ID/License/Passport No: <b>H03-17-001870</b></td> </tr> <tr> <td style="padding: 2px;">Date/Place of Issuance: <b>12/21/21, Ormoc City</b></td> </tr> </table>	Government Issued ID (ie.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>Driver's License</b>	ID/License/Passport No: <b>H03-17-001870</b>	Date/Place of Issuance: <b>12/21/21, Ormoc City</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 80px; text-align: center; vertical-align: middle;">             Signature (Sign inside the box)         </td> </tr> <tr> <td style="text-align: center;"> <b>06-30-22</b>            Date Accomplished         </td> </tr> </table>	 Signature (Sign inside the box)	<b>06-30-22</b> Date Accomplished						
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SUBSCRIBED AND SWORN to before me this <u>05/29/2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<div style="border: 1px solid black; width: 300px; height: 60px; margin: 0 auto;"></div> <div style="border: 1px solid black; width: 250px; margin: 0 auto; padding: 5px;">           Person Administering Oath         </div>													



Yes/No	Cstat	Gender
Yes	Single	Male
No	Married	Female
	Separated	
	Widowed	