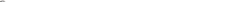


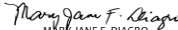




Ratee Signature:  MARY JANE F. DIAGRO Accountant II	Reviewed by:  MALERNA C. BUYAO DC - Controllership	Approved by:  MA. LOURDES D. MEDRANO Deputy Executive Director
Date:	Date:	Date:

OUTPUT	SUCCESS INDICATORS (TARGETS + MEASURES)	TARGET ACCOMPLISHMENT	RATING				REMARKS
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>Strategic Priority: SUPPORT TO CITEM ORGANIZED EVENTS</b>							
<b>Core Function: TIMELY SUBMISSION OF REPORTS &amp; MONITORING</b>							
<b>Support Function:</b>							
Output 1- Disbursement Vouchers audited in accordance with the requirements of laws, rules and regulations	Perform pre-audit of all received disbursement vouchers in accordance with laws, rules and regulations within the following allotted time of processing:  simple: average of 1 hour per voucher complex- average of 3-5 days per voucher highly technical (public bidding) - average of 7 days per voucher (depending on volume of docs)	Pre-audited all received disbursement vouchers accordance with laws, rules and regulations within the set time of processing with the following counts January 1-7: simple- 2 complicated- 4 highly technical- 1 February: simple- 4 complicated- 29 highly technical- 7 March: complicated- 41 highly technical- 8 April: complicated- 28 highly technical- 2 May: simple- 1 complicated- 11 highly technical- 5 June 1-3: simple- 3 complicated- 1 highly technical- 2  Qty: all received Disbursement Vouchers were processed/audited Efficiency: audited all received disbursement vouchers accordance with laws, rules and regulations Timeliness: audited all received disbursement vouchers within the set time of processing taking into account the volume of docs for audit	4.50	4.00	4.00	4.17	
	Monthly Report of Findings	Recorded and maintained Monthly Report of Findings (a tool to determine areas of concern) Qty: recorded all audit findings on all processed DVs Efficiency: communicated to division/units concerned all audit findings (e.g. through notes, email, phone conversations, face-to-face conversations) and provided explanations/suggestions Timeliness: provided report to supervisor on or before 10th day of the following month	4.50	4.50	4.50	4.50	
Final Average Rating:			4.50	4.25	4.25	4.33	
Comments and Recommendation for Development Purposes:							
Discussed with:		Assessed by:	Final Rating by:				
 MARY JANE F. DIAGRO Accountant II		I certify that I discussed my assessment of the performance with the employee  MALERNA C. BUYAO DC- Controllershship		 MA. LOUISES D. MEDIRAN Deputy Executive Director			
Date:		Date:		Date:			

**Legend:** 1 - Quantity 2 - Efficiency 3-Timeliness 4-Average