

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DE LOS SANTOS		
FIRST NAME	CHENALIN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CUYNO		
3. DATE OF BIRTH (mm/dd/yyyy)	7/3/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CULABA, BILIRAN	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NATIONAL ROAD House/Block/Lot No. Street VIRGINIA Subdivision/Village Barangay CULABA BILIRAN City/Municipality Province
7. HEIGHT (m)	1.58	ZIP CODE	6547
8. WEIGHT (kg)	58		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	NATIONAL ROAD House/Block/Lot No. Street VIRGINIA Subdivision/Village Barangay CULABA BILIRAN City/Municipality Province
10. GSIS ID NO.		ZIP CODE	6547
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.			
13. SSS NO.		19. TELEPHONE NO.	N/A
14. TIN NO.		20. MOBILE NO.	+63 905 834 8115
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	ccdelossantos@up.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DE LOS SANTOS			
FIRST NAME	MARCELINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	RIOS			
25. MOTHER'S MAIDEN NAME				
SURNAME	CUYNO			
FIRST NAME	BERNADETTE			
MIDDLE NAME	GADUGDUG		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATE D	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CULABA CENTRAL SCHOOL	BASIC EDUCATION	6/1/2005	3/30/2011		2011	FIRST HONORABLE
SECONDARY	CULABA NATIONAL VOCATIONAL SCHOOL	SECONDARY EDUCATION	6/1/2011	3/30/2015		2015	SALUTATORIAN
VOCATIONAL / TRADE COURSE	CULABA NATIONAL VOCATIONAL SCHOOL	FOOD TECHNOLOGY	6/1/2011	3/30/2015		2015	SALUTATORIAN
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF SCIENCE IN BIOLOGY	6/1/2015	5/25/2019		2019	CHED ISKOLAR NG BAYAN
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MASTERS OF SCIENCE IN WILDLIFE SCIENCE	9/5/2020	PRESENT	31 UNITS EARNED	ONGOING	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 3, 2022
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/03/2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Red Cross Youth - UP Los Baños	9/1/2022	Present	N/A	First Aider	
	Science QuesterUnlimited - Leyte Normal University	6/1/2018	5/25/2019	N/A	President	
	Red Cross Youth - Leyte Chapter	7/1/2016	5/25/2019	150.0	First Aider	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS/SEMINARS/CONFERENCES/SHORT COURSES (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Mangrove Ecosystem Goods and Services: Practices and Lessons Learned in Mangrove Development and Utilization	08/16/2022	08/16/2022	4	Seminar	College of Forestry and Natural Resources- University of the Philippines Los Baños
	Scales, Sails, and Other Fin-tastic Tales: The past, present, and future of reef fish studies in the Philippines (Seminar)	0720/2022	07/20/2022	36	Seminar	University of the Philippines- Museum of Natural History
	29th Philippine Biodiversity Symposium	12/01/2021	12/03/2021	36	Conference	Biodiversity Conservation Society of the Philippines
	International Conference on Integrated Natural Resources and Environment Management	11/17/2021	11/19/2021	2	Conference	Integrated Natural Resources and Environment Management-University of the Philippines Los
	Student Research Fellowship on Assessment and Conservation of Forest over Limestone Ecosystem Biodiversity in Selected	06/01/2021	06/30/2021	120	Fellowship	University of the Philippines Los Baños and Department of Environment and Natural Resources
	Biodiversity of Forests over Limestone in Calicoan Island, Guiuan, Eastern Samar- Kaigangan Biodiversity Research Webinar Series	05/21/2021	05/21/2021	8	Seminar	University of the Philippines Los Baños and Department of Environment and Natural Resources
	28th Annual Philippine Biodiversity Symposium	08/13/2020	08/16/2022	36	Conference	Biodiversity Conservation Society of the Philippines
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	WILDLIFE PHOTOGRAPHY				Biodiversity Conservation Society of the Philippines	
	GEOGRAPHIC INFORMATION SYSTEM				Red Cross Youth - University of the Philippines Los Baños	
	SCIENTIFIC WRITING				Biliran Mountaineers Society	
(Continue on separate sheet if necessary)						
SIGNATURE			DATE			
			09/03/2022			

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

39. Have you acquired the status of an immigrant or permanent resident of another country?

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO
If YES, please specify:

b. Are you a person with disability?

☐ YES ☒ NO
If YES, please specify ID No:

c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)



Chenalin C. de los Santos
CHENALIN C. DE LOS SANTOS

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:

ID/License/Passport No.:

Signature (Sign inside the box)

Date/Place of issuance:

09/03/2022

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath