



PRINCESS L. BRAZIL

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Education

University of the Philippines Tacloban College, Tacloban City

July 2024

Bachelor of Arts in Communication Arts Major in Media Arts

Cum Laude

Eligibility

Civil Service – Career Service Passer

October 15, 2024

Professional (Second Level Eligibility)

Eastern Visayas Region

Professional Experience

Save The Children Philippines, Tacloban City, Leyte

August-October 2024

Volunteer/ Consultant

- Supported the Project Officer in preparing and organizing procurement documents required for project activities.
- Served as the primary documenter during training sessions, capturing key information and outcomes for reporting and review.
- Assisted in identifying, drafting, and capturing success stories and case studies from project areas to highlight achievements and impact.
- Captured photos and videos of project activities to document project and achievements.
- Assisted in the development of media products and social media content to promote project initiatives and successes.
- Developed Information, Education, and Communication (IEC) materials distributed in project areas.

LOVE Radio, Tacloban City, Leyte

July 2023

Intern

- Delivered daily on-air segment with the Disc Jockeys.
- Built broadcast and social media storylines to promote the station and widen audience/listenership engagement.
- Facilitated interview coverage and field promotion.

UP Ideopraxist, University of the Philippines Tacloban College

2022

Auditor

- Interpreted and analyzed accounting records for organizational financial statements.
- Audited and verified financial and budgetary data.
- Released auditorial report in compliance with the Treasurer's budget plan.

Boy Scouts of the Philippines, Tacloban City, Leyte

2019

Immersion student

- Management of daily office operations.
- Scheduling of meetings, appointment, secretarial work, organizational filing, and general administrative support.
- Exhibited internal and external communication.
- Facilitated official meeting minutes for official reference.

Affiliations / Membership

- *Auditor*, UP Ideopraxist, UP Tacloban, Tacloban City 2022
- *Assistant Editor-in-Chief and Feature Writer*, Ang Leytean, 2015 - 2020
Leyte National High School, Tacloban City

Skills

- Microsoft Word/PowerPoint/Publisher
- Research and Formal/Critical Writing Proficiency
- Creative Writing Proficiency
- Communication and Leadership
- Project Management