

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MONTAJES		
FIRST NAME	GIEBERT	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	LUNGAY		
3. DATE OF BIRTH (mm/dd/yyyy)	12/11/1993	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CUPANG, MUNTINLUPA, MM.	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☒ Male ☐ Female		
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	ZONE-1 ALAJAS ST. House/Block/Lot No. Street CORAZON VILLAGE BRGY. CARIDAD Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.66		
8. WEIGHT (kg)	70	ZIP CODE	
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	ZONE-1 ALAJAS ST. House/Block/Lot No. Street CORAZON VILLAGE BRGY. CARIDAD Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	121200622978		
12. PHILHEALTH NO.	13-025407659-8		
13. SSS NO.	06-3838607-3	19. TELEPHONE NO.	NONE
14. TIN NO.	341-196-156	20. MOBILE NO.	(0955) 718 8778 / (0907) 337 8702
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	giebert011@gmail.com

II. FAMILY BACKGROUND

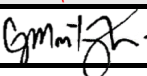
22. SPOUSE'S SURNAME	MONTAJES		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DECA VARIÑA	NAME EXTENSION (JR., SR) N/A	NONE	N/A
MIDDLE NAME	GALVEZ			
OCCUPATION	GOVERNMENT EMPLOYEE			
EMPLOYER/BUSINESS NAME	LOCAL GOVERNMENT UNIT - BAYBAY CITY			
BUSINESS ADDRESS	DIVERSION ROAD, BRGY. GAAS, BAYBAY CITY, 6521 LEYTE			
TELEPHONE NO.	(0920) 271 3970			
24. FATHER'S SURNAME	MONTAJES			
FIRST NAME	BERTULFO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	DIGNARAN			
25. MOTHER'S MAIDEN NAME	VIRGINIA PELICANO LUNGAY			
SURNAME	LUNGAY			
FIRST NAME	VIRGINIA			
MIDDLE NAME	PELICANO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PLARIDEL CENTRAL SCHOOL	PRIMARY EDUCATION	2001	2007	N/A	2007	N/A
SECONDARY	PLARIDEL NATIONAL HIGH SCHOOL	HIGH SCHOOL	2007	2011	N/A	2011	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2011	2015	N/A	2015	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 18, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	ORIENT FOODS INDUSTRIES CORPORATION SIBULAN, DUMAGUETE CITY, SIBULAN, NEGROS ORIENTAL	11/1/2014	1/1/2015	400	ON THE JOB TRAINEE	
	COLLEGE OF MANAGEMENT AND ECONOMICS, VISAYAS STATE UNIVERSITY (VSU), VISCA, BAYBAY CITY, 6521 LEYTE	6/1/2014	3/1/2015	N/A	BOARD MEMBER	
	SOCIETY OF AGRIBUSINESS STUDENTS (BSAB), VISAYAS STATE UNIVERSITY (VSU), VISCA, BAYBAY CITY, 6521 LEYTE	6/1/2013	3/1/2014	N/A	SECRETARY	
	SANGGUNIAN KABATAN (SK), BRGY. PLARIDEL, BAYBAY CITY, 6521 LEYTE	6/1/2010	6/1/2013	N/A	COUNCILOR	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	JAPANESE AGRICULTURAL STANDARDS (JAS) SYSTEM, CERTIFICATION PROCEDURE FOR OPERATORS, AND ORGANIC KNOWLEDGE TEST	3/28/2023	3/28/2023	8	N/A	WILMAR EDIBLE OILS PHILIPPINES, INC., SAN LUIS, GINGOOG CITY
	INTERNAL CONTROL SYSTEM (ICS) INSTALLATION	1/19/2014	1/23/2014	40	N/A	DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST)
	PERSONALITY DEVELOPMENT AND BUSINESS ETHICS	9/14/2013	9/14/2013	8	N/A	VISAYAS STATE UNIVERSITY (VSU)
	COMPREHENSIVE AGRARIAN REFORM PROGRAM SEMINAR	12/13/2011	12/13/2011	8	N/A	VISAYAS STATE UNIVERSITY (VSU)
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	SABBATH SCHOOL SUPERINTENDENT AT SEVENTH DAY ADVENTIST (SDA) CHURCH	NONE		NONE		
	YOUTH LEADER AT CARIDAD SEVENTH DAY ADVENTIST (SDA) CHURCH					
	COMPUTER LITERACY					
	KNOWLEDGE AND SKILLS IN AGRICULTURE					
	GARDENING / PLANTING HIGH VALUED CROPS					
	MUSIC E.G. SINGING, PLAYING GUITAR					
	COOKING					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	July 18, 2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No: _____ ☐ YES☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>MR. MARIANITO E. GORGONIO</td><td>HRMO OFFICE, 2/F BAYBAY CITY HALL, DIVERSION RD., BRGY. GAAS, BAYBAY CITY, LEYTE</td><td>0977 802 9133</td></tr><tr><td>MS. MERALYN R. LEBANTE</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>0918 636 4693</td></tr><tr><td>MS. LOREGIN S. PUGOSA</td><td>VISCA, BAYBAY CITY, LEYTE</td><td>0920 253 0288</td></tr></table>			NAME	ADDRESS	TEL. NO.	MR. MARIANITO E. GORGONIO	HRMO OFFICE, 2/F BAYBAY CITY HALL, DIVERSION RD., BRGY. GAAS, BAYBAY CITY, LEYTE	0977 802 9133	MS. MERALYN R. LEBANTE	VISCA, BAYBAY CITY, LEYTE	0918 636 4693	MS. LOREGIN S. PUGOSA	VISCA, BAYBAY CITY, LEYTE	0920 253 0288
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		 GIEBERT L. MONTAJES Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: NATIONAL ID ID/License/Passport No.: 4025-1307-3249-8016 Date/Place of Issuance: BAYBAY CITY, LEYTE  Signature (Sign inside the box) July 18, 2023 Date Accomplished Right Thumbmark												
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														