

MARIBEL LAPARA CABALLERO

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Address: Brgy. Pangasugan Baybay City, Leyte
Birth date: November 22, 1999



CAREER OBJECTIVES

- To be exposed in the field where I can use my knowledge and gain more, and to be able to impart it to the other people to bring the world more progressive.
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PERSONAL BACKGROUND

Age: 24 years old
Nationality: Filipino
Gender: Female
Status: Single
Religion: Roman Catholic

CORE COMPETENCIES AND ABILITIES

- Good listener and very patient
- Fast learner
- Responsible
- Self-motivator
- Experienced in Microsoft Office applications: Word, Excel, Powerpoint
- Average proficiency of English language

EDUCATION

Pangasugan Elementary School (2011-2012)

Visayas States University - Laboratory High School (2015-2016)

Visayas State University Integrated High School (2017-2018)

Bachelor of Science in AgriBusiness

Visayas State University (2021-2022)

Masters of Public Administration (on going) 2023 to Present

College of Maasin

ACHIEVEMENTS/RESPONSIBILITIES

- Consistent Honor in Elementary
- College Honor - 1st Sem, SY 2018-2019
- Consistent Honor - 2nd Sem, SY 2019-2020 and 1st Sem, SY 2020-2021
- College Honor – 1st Sem, SY 2021-2022
- Graduated as *Cum laude*

TRAININGS / SEMINARS ATTENDED

- **Webinar on Briefing on electronic Tax Remittance Advice (eTRA) for National Government Agencies (NGAs)**
March 23, 2023
 - **Webinar of GSIS titled New Employees, Pre-Retirement Seminar, Agency Authorized Officers and ERF Handlers Re-Orientation and GSIS Loans, Products & Updates**
August 22-25, 2023
 - **Training/Workshop on Advanced Microsoft Excel Functions and Shortcuts for Financial Transaction Processing and Reporting Workshop**
November 28, 2023
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EXPERIENCE

- **Clerk in Accounting Office (2022-present)**
Visayas State University – Main Campus